



Shri Vile Parle Kelavani Mandal's

**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &  
AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**

**(EMPOWERED AUTONOMOUS – Affiliated to University of Mumbai)**



**NAAC Accredited A++ Grade, CGPA : 3.55 (November 2024)  
Best College (2016-17), University of Mumbai**

**Date - 28<sup>th</sup> May, 2025**

**NOTICE**

**UPLOADING OF CONTINUOUS ASSESSMENT MARKS ON THE STUDENT PORTAL  
FYBMS (SEMESTER – II)**


**Academic Year 2024-25**


All faculty members teaching FYBMS Semester II, are hereby informed that the Continuous Assessment marks should be uploaded on the student portal as per the given schedule:

<b>Last date to upload ICA on the Student Portal</b>	<b>Date for receipt of Student grievances</b>	<b>Edit Option dates &amp; Student portal closure date</b>
Thursday, 12 <sup>th</sup> June, 2025	Friday, 13 <sup>th</sup> June, 2025	Saturday, 14 <sup>th</sup> June, 2025

- The ICA marks will then be published to the students and they will raise queries as per the dates mentioned above.
- Only genuine queries raised by the students will have to be resolved by the faculty concerned, on or before the dates mentioned above, without fail, after which the portal will automatically close and hence EDIT option will not be available.
- Subsequently, the faculties will have to generate the mark lists and submit the same to the EEC, duly signed by them within 3-4 days from the last date of the closure of the Student Portal.

All are required to strictly adhere to the above timelines to ensure smooth functioning of exams.

  
Alka Shukla  
Controller of Examinations

  
Prof. Krutika B. Desai  
Principal