



Information Booklet for Parents and Students

- **The following booklet is for Mithibai College Information and reference purpose only.**
- The following booklet contains answers to the most frequently asked questions/queries of the Parents and Students regarding information about Mithibai College related to:
 1. Subjects offered by the college as per Streams (Arts/Commerce/Science).
 2. Fees Structure.
 3. Seats Allocation as per Quota.
 4. Marks and Percentage Calculation of 10th Grade Marksheet.
 5. Documents to submit for perusing admission in Mithibai College.
 6. General Important Guidelines and Rules to be followed by the parents and Students for securing admission in Mithibai College.
 7. Steps and Flowchart of the Admission process on Government Website to Mithibai College.

ARTS STREAM

Subjects offered at Standard XI and XII

Compulsory Language : English

Second Language (any 1) : Hindi/Marathi/Gujarati/French/IT

(Note: IT Subject will be allotted based on Merit, Capacity- 60 Seats)

Other Compulsory Subjects : Psychology/Political Science

(Note: Psychology Subject seats will be allotted based on Merit, Capacity-360 Seats & Political Science, Capacity-120 Seats)

: Sociology

: Economics

: Logic

: Environmental Science

: Physical Education

Note:

- Second Language seats are subject to availability.
- Subjects allotted in Standard XI will remain same in standard XII, no subject change option will be provided in Standard XII.
- Total Seats in Arts Stream: 480

COMMERCE STREAM

Subjects offered at Standard XI and XII

Compulsory Language	:	English
Second Language (any 1)	:	Hindi/Marathi/Gujarati/French/IT
		(Note: IT Subject will be allotted based on Merit, Capacity-120 Seats)
Other Compulsory Subjects	:	Mathematics/Secretarial Practice
		(Note: Students opted Basic Mathematics or who did not study Mathematics in 10 th Grade will be assigned SP)
	:	Organization of Commerce
	:	Economics
	:	Book Keeping & Accountancy
	:	Environmental Science
	:	Physical Education

Note:

- Second Language seats are subject to availability.
- Subjects allotted in Standard XI will remain same in standard XII, no subject change option will be provided in Standard XII.
- Total Seats in Commerce Stream: 1080

GENERAL SCIENCE STREAM

Subjects offered at Standard XI and XII

Compulsory Language	:	English
Second Language (any 1)	:	Hindi/Marathi/Gujarati/French/IT
		(<u>Note</u> : IT Subject will be allotted based on Merit, Capacity-120 Seats)
Other Compulsory Subjects	:	Mathematics
	:	Physics
	:	Chemistry
	:	Biology
	:	Environmental Science
	:	Physical Education

Note:

- Students opted Basic Mathematics or who did not study Mathematics in 10th Grade will not be given admission in Science Stream.
- Second Language seats are subject to availability.
- Subjects allotted in Standard XI will remain same in standard XII, no subject change option will be provided in Standard XII.
- Total Seats in Science Stream: 710

SCIENCE STREAM

BI-FOCAL (ELECTRONICS/COMPUTER SCIENCE)

Subjects offered at Standard XI and XII

Compulsory Language	:	English
	:	Electronics-I / Computer Science-I
	:	Electronics-II / Computer Science-II
Other Compulsory Subjects	:	Mathematics
	:	Physics
	:	Chemistry
	:	Environmental Science
	:	Physical Education

Note:

- Students opted Basic Mathematics OR who did not study Mathematics in 10th Grade will not be given admission in Science Stream.
- Bi-Focal Subjects seats will be allotted based on Merit.
- Subjects allotted in Standard XI will remain same in standard XII, no subject change option will be provided in Standard XII.
- Seats in Electronics-150 and Computer Science-100

MERIT LIST CUT OFF % ACADEMIC YEAR 2024-25

STREAM	ZERO ROUND	ROUND 1		ROUND 2		ROUND 3	
	GUJARATI MINORITY	GUJARATI MINORITY	GENERAL	GUJARATI MINORITY	GENERAL	GUJARATI MINORITY	GENERAL
ARTS	76.60%	80.20%	85.80%	76.00%	85.80%	79.60%	88.00%
COMMERCE	88.20%	90.60%	90.80%	90.40%	90.40%	89.40%	91.40%
GENERAL SCIENCE	60.00%	60.00%	89.00%	60.00%	87.80%	60.00%	88.80%

FEES STRUCTURE

(ARTS/ COMMERCE/ GENERAL SCIENCE/ BI-FOCAL SCIENCE)

CLASS	TYPE	Regular Student		Girl Student with Freeship		IT FEES (UNAIDED)	
		2024-25	2025-26	2024-25	2025-26	2024-25	2025-26
FYJC ARTS	AIDED	430/-		130/-		9,890/-	11,374/-
FYJC COMMERCE	AIDED	430/-		130/-		9,890/-	11,374/-
FYJC SCIENCE	AIDED	505/-		135/-		9,890/-	11,374/-
FYJC BI-FOCAL (ELECTRONICS)	UNAIDED	21,850/-	25,243/-	NA	NA	NA	NA
FYJC BI-FOCAL (COMP. SCI.)	UNAIDED	28,497/-	32,887/-	NA	NA	NA	NA

Seats allocation as per Quota:

Sr. No	Quota	Seats
1	In-House	10%
2	Minority	50%
3	Management	05%
4	Government	35%

Note:

- Refer the booklet available on XI standard admission website for detailed distribution of Government and Parallel Reservation seats.

Documents required for admission to FYJC (Arts/Commerce/Science)

Necessary Requirements:

1. **Qualifying Examination:** SSC Examination of Maharashtra State Board of Secondary and Higher Education/ICSE/CBSE/IGCSE/an equivalent Examination of any other Board, March 2025 or earlier.
2. **Certificates and Documents:**
 - i. MITHIBAI College FYJC APPLICATION FORM (To be filled on Mithibai College website, once the name of the student appears in the Merit List allotted in Mithibai College).
 - ii. Government Online Application Form (Part-I and Part-II).
 - Also, Part-III i.e. Minority Quota/Management Quota Form if student is taking admission in Minority Quota/Management Quota.
 - Part-I, Part-II and Part-III Forms has to be downloaded from 11thadmission Website in .pdf format only.
 - iii. Two Self-Attested Photocopies of Mark sheet of the qualifying Examination.
(Original Mark sheet should be produced for verification purpose)
 - iv. Original School Leaving Certificate/Transfer Certificate with Two Self-Attested Photocopies.
 - v. Two Self-Attested Photocopies of Aadhar Card.
 - Full 12 Digit Aadhar Number should be displayed.
 - Name on the Aadhar Card and College Admission Form should be same (spelling).
3. **Documents if Girl student claiming Freeship Education:**
 - i. Girl's Freeship Declaration Form.
 - ii. Photocopy of the First and Last Page of Ration Card which should include the name of the Parents and the student.
 - Original Ration Card should be produced for Verification Purpose.
 - Student should not be the Fourth Child.
 - iii. Photocopy of Birth Certificate.
 - Original Birth Certificate should be produced for Verification Purpose.
 - Student should be born in Maharashtra.

OR

Parent's Service certificate stating last 15 Years stay in Maharashtra

OR

Photocopy of the Domicile Certificate of the Student.

- Original Domicile Certificate should be produced for Verification Purpose.

OR

Telephone/Light/Gas/Rent Bills/Receipts stating authenticity that the parent is staying in Maharashtra since last 15 Years (any one bill of the year 2009 and any one bill of the year 2024/2025)

4. Documents if the students applied under Gujarati Minority:

- Gujarati Minority Declaration Form.
- Samaaj Letter-A Stamped letter on the letter head of the community head/secretary mentioning 'Student's name' belonging to 'Gujarati Speaking community'. (Either in English or Gujarati Language only)
 - The Letter compulsory should have Registration Number of the Organization, Seal/Stamp and Signature of the President of the community.

OR

- Vasti-Patrak of the Community wherein the name of the applicant appears along with his/her parent's name.
 - Original Vasti-Patrak should be produced for Verification Purpose.

OR

- Marksheet/Leaving Certificate of the Father or Mother indicating that they have studied from Gujarati Medium or have studied Gujarati Subject.
 - Marksheet having Gujarati Subject but from Gujarat Board will not be considered as valid document.
 - If Mother's Marksheet/Leaving Certificate is produced than copy of Marriage Certificate should be attached to verify the name.

5. Students seeking admission under Parallel Reservation Category should provide Photocopies of the relevant documents supporting parallel reservation.

6. Eligibility procedure will be done for the students belonging to other than Maharashtra State Board.

General Important Guidelines and Rules to be followed by the parents and Students for securing admission in Mithibai College.

1. The admission of the student is subject to verification of all the documents by the admitting authority of the Junior College.
2. Admission to FYJC will be confirmed only after the payment of fees.
3. Management and Principal retains the right to Cancel the admission anytime, if any of the following documents found to be false or forged.
4. Principal reserves the right to make necessary changes in the details of admission procedure depending upon the circumstances prevailing during the days of admission.
5. Gujarati Minority Documents are subject to Management's Approval.
6. It would be appreciated if you could submit/provide several documents verifying your Gujarati heritage, to reduce chances of rejection of documents or cancellation of admission later.
7. Post generation of merit list on 11th admission website and before securing/confirming the admission (in Mithibai College), student has to fill MITHIBAI College FYJC APPLICATION FORM from Mithibai College website where the students should very carefully fill/upload:
 - Correct Personal and Educational details/data.
 - E-Mail ID and Contact Number.
 - Passport Size Photo (No Selfies and stylish Photos allowed)
 - Signature.
 - Correct Percentage and Total Marks.
 - Second Language Preferences.
 - IT Language Preference.
 - Elective Subject Preferences. (Psychology/Pol. Science for ARTS and Mathematics/SP for COMMERCE)
 - Bi-Focal Preferences. (Electronics/Computer Science for SCIENCE)

(Note: No change in details can/will be done later ones the form is submitted.)

Detailed steps to fill the college form will be provided on the college website as the admission process starts.

FYJC 11th Online Application Process 2025-26

(Note: The following information is based on procedure from previous years; however, it is subject to change by the government if necessary).

Step 1: Before starting the online application procedure, candidates must purchase an information booklet from their respective schools for Rs. 150/-

Step 2: Read all the guidelines printed on the information booklet.

Step 3: You will find 'Login Id' and 'Password' inside the booklet.

Step 4: Visit the official website of FYJC *11thadmission.org.in*. You will find the same link in the booklet.

Step 5: Enter the 'Login ID' and 'Password'.

Step 6: Complete the 'Part-I' registration, which requires you to fill in all your personal information.

Step 7: After completing the Part-I registration, proceed with Part II registration.

Step 8: In Part-II registration, choose the colleges (You are required to complete Part II registration only after the announcement of Class 10 results)

Step 9: You need to confirm your 'Option Form' in the website portal.

Step 10: Your application process for FYJC concludes with the confirmation of application and confirmation of option form.

Flowchart of the FYJC 11th Online Application Process 2025-2026

Purchase the Information Booklet from your School

OR

Download the Information Booklet Online from the Website



Find the Login and Password in the Booklet and Enter the same to Login

(Visit the website 11th admission.org.in)



Fill the online form (PART-I) and upload necessary documents



ONLINE RESULTS OF 10th GRADE DECLARED.!



(S.S.C Board Students get their documents verified from their School)

(Other Boards Students visit nearest Guidance Centre
and get their documents verified)



Fill the online Quota form (PART-II for Government/
Part-III for Minority/Management)

(Choose 10 Colleges as per your requirement/wish based on your selected stream)



Merit List Declared (as per Quota)

(If name appeared in the selected college, Provide Consent and secure the
admission visiting the College)

General Guidelines:

(Note: The following information is based on procedure from previous years; however, it is subject to change by the government if necessary).

1. The entire admission process is online irrespective of any Quota.
2. Zero Round refers to In-House and Minority Quota Admissions.
3. Regular Round refers to Government Quota Admissions.
4. Regular Round includes 3 Government Merit Lists.
5. Special Round refers to Government Quota Admissions which are conducted after 3rd Government Merit List of Regular Rounds.

Care to be taken while selecting colleges.

1. If your name appears in the Merit List in the college you have added as your **first preference**, secure your seat and confirm the admission. If you do not secure your seat and confirm the admission, you will be out of the system till Special Round/Next one round.
2. If your name appears in the Merit List in the college you added other than the **first preference (i.e. 2nd to 10th preference)**, secure the seat and confirm the admission. If you do not secure your seat and confirm the admission, you will be eligible for the next regular/special round.
3. If your name **DOES NOT** appear in the Merit List in any of the colleges you added in the 10 preferences, wait for the next regular round.
4. If you confirmed the admission in any of the rounds and you cancel the admission later, than you will be restricted for the next one round.
5. Make sure that the stream/subject you want to opt is provided by your selected college.
6. Admission will be confirmed only after complete payment of fees before due date.

Note:

Refer the Information Booklet for detailed information about the rounds and other rules.