



**Minutes of the 16th Meeting of the Governing Body (GB) held on
Monday, 18th March 2024**

The 16th meeting of the Governing Body of SVKM's Mithibai College (Autonomous) was held in Conference Room at Hon'ble President's Office, 10th floor, NMIMS building on Monday, 18th March 2024 at 12 noon.

Following members attended the meeting:

Members:

Shri Shalin Divatia (In Chair)
Shri Asoke Basak
Dr. M.N. Welling
Shri Anil Bapat
Shri Deepak Ghaisas
Dr. Anil Singh
Dr. Nupur Mehrotra
Shri Rajesh Garibe

State Govt. Nominee:

Dr. Haribhau Shinde

Member Secretary:

Prof. Krutika B. Desai (Principal)

Agenda

- Welcome & Introductory remarks by the Chairman:**
 - Shri Shalin Divatia was requested to preside over the meeting.
 - Prof. Krutika B. Desai introduced Dr. Haribhau Shinde (Joint Director, Higher Education, Mumbai Region, Mumbai) attending the meeting first time as the State Govt. Nominee on the GB of the College.
 - Prof. Desai welcomed all the members on behalf of the Chairman.
- Leave of Absence was granted to:**

Shri Amrish Patel (President, SVKM) (Chairman-Governing Body)
Dr. Sonali Pednekar (University Nominee)

Following corrections were requested-

- Agenda – Item No.1, Page Nos. **to be read as 35-40** (in place of 35-39)
- ATR – Item 4, on page 7, Training & Placement, academic year **to be read as 2024-25** (In place of 2024-24).



3. To confirm the draft minutes of the previous meeting of Governing Body held on 9th January 2024:

There being no corrections/suggestions, it was RESOLVED that the minutes of the last meeting of the Governing Body held on 9th January 2024 be confirmed and signed.

Matters arising out of Action Taken Report:

Point	Decision/Recommendation by GB members
Result analyses using Power BI	To take peer review (external independent person).
Training & Placement	<p>About increasing number of hours of soft skills by a placement trainer, it was informed by the Principal that life skills will be a part of the curricula as per NEP-2020.</p> <p>Dr. Welling informed that the autonomous colleges are not using the power of autonomy completely. He further stated that Life Skills are compulsory and they have to be included in the appropriate verticals, as recommended in the Govt. of Maharashtra, Higher & Technical Education Department, GR dated 20 April 2023.</p> <p>The Chair suggested that this has to be examined in detail, and a data/extract of BoS be presented to the GB.</p>
Encouragement of students for MPSC/UPSC exams	To take support of external experts, IAS Training Centre-Mumbai, Yashada-Pune, etc.
OJT-Alumni Survey (domain specific)	To publish quarterly newsletter to be circulated to alumni.
Research projects	<p>The vice principal (research) should rigorously make efforts to convene meeting, every 2/3 months.</p> <p>It was suggested that Mithibai College faculty may join hands with other sister institutions, i.e. Science faculty with SPPSPTM, SDSOS, BNCP, and Commerce faculty with SBM, ASMSOC.</p>

4. **Principal's review of the activities & major events:**

Faculty achievement

No. of faculty who have completed Ph.D. degree : 02

- Dr. Vinay Jadav
- Dr. Ashish Gavande

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Research – Paper Publications

Faculty	Book/ Chapter	Peer reviewed	UGC Care journals	SCOPUS indexed	Web of Science with impact factor
Arts	-	-	-	-	-
Commerce	1	-	3	-	-
Science	2	6	-	1	5

It was stated to consider only SCOPUS indexed & Web of Science (with impact factor) publications.

The members suggested that at least one seminar/workshop; quarterly or half-yearly, be organised with a view to motivate teachers about research. If incentives or any monetary benefit is given to faculty, a letter of appreciation be given to such faculty in the term-end meeting, so that other faculty can be motivated to come forward to get engaged in research activities. All such research activities are to be initiated/organized and monitored by the Vice Principal (Research). The principal informed that the college has established Research Journal Club in which various research papers are presented. The principal informed the concern expressed by faculty that their majority of time is spent in administrative activities due to which they cannot devote time for research. The GB members informed as far as NAAC requirements are concerned, activities spread over in every year of 5 year's span, to be compiled and published.

Student achievement

- Ms. Vanisha Singh secured Rank-1 in list of toppers for Executive Programme (New Syllabus) Examination December, 2023 session, held by Company Secretaries of India.
- Ms. Kiran Purohit cleared her Company Secretary examination securing 1st rank at Bhayander Chapter. She is the youngest (19-year old) student of the College to pass this examination.

Co-Curricular activities

National Level Festival	Achievement (Prize/Medal won)
37 th Inter-University West Zone Youth Festival- Indradhanush	Mohak Matkar won Silver in One Act Play
	Mohak Matkar won Golden Girl award
	Western Group Song - Silver
	Folk Orchestra - Silver
	One Act Play - Bronze
	Indian Group Song - Bronze
56 th Youth Festival – Final	Overall 1 st Runner Up
	1 st Podium in short film making
	Garware Trophy (Debate)

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Moving ahead with NEP-2020, the principal informed that-

- a) The college has organized skills enhancement training sessions to impart skills to students through spoken tutorials-IIT, as under:

Stream/Class	Tutorial offered	No. of learners who attended the training session
T.Y.B.A.	Python	16
T.Y.B.Com.	FrontAccounting	88
T.Y.B.Sc. (Biological Sciences)	Biopython	64
T.Y.B.Sc. (Chemical Sciences)	GChemPaint	9
T.Y.B.Sc. (Computer and Mathematical Sciences)	Python	13
T.Y.B.Sc. (Physical Sciences)	LaTex	13
Postgraduate-II (Arts, Science & Commerce)	LaTex	20
	Total	223

- b) Designed three courses viz. Cloud Computing, Prompt Engineering, 3-D Printing, to be offered in Sem.-IV/V. 3-D printing will be offered to biological/chemical/physical science students.
- c) Community Engagement Project (CEP)/Field Project (FP) in association with IIT under Unnat Maharashtra Abhiyan, will be offered as a case study course from academic year 2024-25.

Examination & Result

Highlights-

- The result of end semester examination (odd semesters) were declared in 22-27 days from last date of examinations
- All odd semester re-examination results were declared in 7 days from the last date of examinations with 100% moderation as per rules.
- Last date of re-examination-9th March 2024, Result declared-16th March 2024
- Question Bank Management System (QBMS) was fully and successfully implemented in the academic year 2023-24 for both odd and even semester examinations. Question papers were seamlessly generated and printed for odd semesters, due to which manpower and time was saved, and security was also maintained.
- The College had total 1080 subjects for odd and even semesters taken together for academic year 2022-23 & 2023-24.
- Overall Result (Pass Percentage) of UG (Sem.-I, III & V) and PG (Sem.-I & III) programs: **95.81%**.
- Detailed subject/course-wise result analysis will be presented in the next GB meeting.

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With regard to **Academic Bank of Credits (DigiLocker)-**

- Total no. of students registered are 6031.
- Total records (grade cards) uploaded are 9909 (4743 students appeared for odd semester examination and these records will be uploaded in next 10 days, which makes the total of 14,652 records).
- As communicated by the State Coordinator of Maharashtra (ABC portal), Mithibai College is amongst the first three autonomous colleges in Maharashtra to create ABC IDs and upload the records.

Training & Placements

Highlights-

- Soft skill training was given to all the students of S.Y.B.Sc., T.Y.B.Sc., T.Y.B.Com & T.Y.B.A. class.
- Pre-placement training was given to the Third Year students
- Companies visited for placement till date are: 67.
- Placement salary range from Rs.3.00 to Rs.12.65 lakhs per annum (LPA) (full year record).

5. **To retain nomenclature 'M.Sc. Applied Statistics & Data Analytics' (instead of 'M.Sc. Applied Statistics & Big Data Analytics' as approved in the 15th Governing Body meeting).**

The principal presented views of experts and Board of Studies recommendation that Big Data Analytics is more related to engineering subjects, therefore, the title as Big Data Analytics may not suit for the said programme. The principal further informed the house that the college has another Master program viz. Data Analytics & AI where in Big Data Analytics is a part of this program.

The Governing Body approved to retain the nomenclature 'M.Sc. Applied Statistics & Data Analytics'.

6. **To deliberate on Circular dated 25th January 2024 received from Govt. of Maharashtra (Higher & Technical Education Department) relating to introduce flexible model of credit distribution.**

The members considered to introduce the flexible model of credit distribution as per the government circular. It was suggested that the changes so incorporated in the credit distribution adhering to the flexibility as per the circular, be placed before the Governing Body.



7. To consider the Recommendations of the 20th Academic Council meeting held on 23rd & 24th February 2024 – To take specific note of the following:

Academic Council Recommendations	Decision/Resolution by the Governing Body
Approval of the curricula of S.Y.B.A. and S.Y.B.Sc. Sem-III, IV of all subjects (except Botany)	The Governing Body approved the curricula of S.Y.B.A. and S.Y.B.Sc. Sem-III, IV of all subjects (except Botany) as recommended by the Academic Council.
Deferment of S.Y.B.Sc. Sem-III, IV syllabus for Botany for want of content of the syllabus to be reworked	Deferment approved.
Approval of syllabi of Modern Indian Languages such as Hindi, Gujarati & Marathi	The members suggested that Sanskrit language may be included in the Modern Indian Languages, and experts if required may be invited. The Governing Body approved the syllabi of Modern Indian Languages such as Hindi, Gujarati & Marathi, as recommended by the Academic Council. The members recommended that the focus should be on communication skills rather than literature.
Decision pending by the academic council, with respect to: i) System of marking of sub questions in fractions (7.5 marks) (e.g. Economics) ii) Weightage of questions in question paper with different difficulty level under cognitive skills i.e. Low (20-30%), Middle (30-50%) & High (20-30%).	The Governing Body did not approve the system of marking of sub questions in fractions (7.5 marks). The issue of weightage of questions in question paper with different difficulty level under cognitive skills, was deferred, and to be discussed in the next meeting.

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8. Realignment of Science Programs from academic year 2024-25.

The principal informed that the proposal of Realignment of Science Programs from academic year 2024-25 was discussed in detail by the Committee constituted by the Governing Body earlier. The details of proposal, in brief, are as under:

Objectives of the realignment-

- It is imperative that we offer curricula/ skills relevant to present situation as well as future market, and also create more opportunities
- The changes are designed to secure a bright future for this institution for years to come.
- Foster enrolment growth in fields of study that are expected to be in high demand
- The realignment will remove unnecessary layers of overlapping of subjects and will enhance the optimal use of infrastructure and human resources.
- The student is the principal focus of the college. It is essential that after graduation, s/he should be aware of latest development in the area of the subject and be capable of tackling unfamiliar problems.
- Focus of the curricula should be on interdisciplinary approach, research, experiential learning, projects & local community engagement.

Recommendations by the committee constituted-

- School concept should be introduced in the science programs in the college from academic year 2024-25
- Initially, the School of Life Sciences to be introduced, which will include subjects i.e. Biotechnology, Botany, Microbiology, Zoology, Biochemistry & Psychology.
- Subjects from the Humanities such as Economics can be offered as Minor.
- The following combinations can be offered at the first year level as Subject 1 and Subject 2, and second year onwards one of the subjects will be Major and other subjects will be offered as Minor.

Subject 1	Subject 2
Chemistry	Microbiology OR Botany OR Zoology
Chemistry (Major)	Biotechnology (Minor)
Chemistry (Major)	Biochemistry (Minor)
Mathematics	Physics OR Statistics OR Chemistry
Computer Science (Major)	Mathematics OR Statistics OR Physics (Minor)
Computer Science (Major)	Data Science (Minor)
Biotechnology (Major)	Chemistry (Minor) OR Computer Science as Minor OR Data Science as Minor
Microbiology/Botany/Zoology (Major)	Data Science as Minor
Mathematics OR Statistics OR Physics (Major)	Computer Science (Minor)
Mathematics OR Statistics OR Physics (Major)	Economics (Minor)
Psychology (Major)	Biotechnology (Minor)

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- In Sem-I and Sem-II Foundation Courses (Fundamental subjects) will be taught in the respective subjects and from Sem. III till Sem. VII & VIII the focus of the curricula should be on the advances in their chosen science programs. The focus should be on the applied sciences (e.g. Applied Physics, Applied Mathematics, AI & Machine Learning, etc.) in the respective subjects.
- There are different biological sciences programs having overlapping of various courses e.g. cell biology, biochemistry, genetics, molecular biology, enzymology, immunology, etc. For this, common curricula can be prepared for all the biological sciences program, to bring in uniformity in learning and also saving on various resources such as infrastructure and human resources.
- Administration: The School of Life Sciences will be headed by a Coordinator/Dean, under whom heads of departments for all six departments will work.

The Governing Body approved the proposal/recommendations of the Committee constituted for the Realignment of Science Programs, in principle, to be started on experimental basis from academic year 2024-25.

9. To consider the Recommendations of the Finance Committee meeting held on 29th January 2024.

	Recommendations of the Finance Committee	Decision of the Governing Body
a	In fee structure for complete 3/4 years i.e. for batch of 2024-25 to 2025-26, 2026-27 and 2027-28 (UG) and 2024-25 to 2025-2026 (PG), 10% increase is recommended. This is due to introduction of the various open elective/skill/co-curricular courses, etc.	10% hike was approved by the Governing Body.
b	An additional fee (18-20%) will be made applicable to students selecting any of the self-finance courses as a minor during their UG study. This fee structure is calculated on the basis of the number of credits of minor course.	18-20% additional fee was approved by the Governing Body.
c	Budget for the year 2024-25	Budget for year 2024-25 was approved by the Governing Body

The State Government Nominee Dr. Haribhau Shinde, Joint Director, HE, raised the query about the deficit which was reflected in the budget.

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The principal informed that the cash deficit for aided courses is increasing due to-

- i) Vacancies of aided teaching as well as non-teaching staff are not filled up due to non-receipt of NOC from the government authorities, as a result, these positions are temporarily filled up from our own resources.
- ii) Introduction of various open electives, vocational skill courses, co-curricular courses required appointment of experts, which has resulted into increase in the expenses.

10. Any other item with the permission of the Chair:

There being no other matter, the meeting concluded with a vote of thanks to the Chair.

Prof. Krutika B. Desai
Member Secretary-Governing Body
(Principal)

Shalin S. Divatia
(Chaired the 17th GB Meeting held on 11/6/2024)