



Date: 10<sup>th</sup> October, 2024

**NOTICE**

**UPLOADING OF CONTINUOUS ASSESSMENT MARKS ON THE STUDENT PORTAL  
UNDERGRADUATE (SEMESTER – I)**

**Academic Year 2024-25**

This is in supersession to the notice dated 20<sup>th</sup> September 2024.

All faculty members are hereby informed that those who have not uploaded the Continuous Assessment marks on the Student Portal will follow the below mentioned schedule.

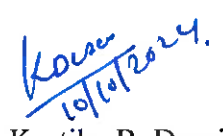
<b>Last date to upload ICA on the Student Portal</b>	<b>Date for publishing marks and receipt of student grievances</b>	<b>Edit option dates &amp; student Portal closure date</b>
Monday, 14 <sup>th</sup> October, 2024	Tuesday, 15 <sup>th</sup> October, 2024	Wednesday, 16 <sup>th</sup> October, 2024

- The ICA marks will be published to the students and they will raise queries as per the dates mentioned above.
- Only genuine queries raised by the students will have to be resolved by the faculty concerned, on or before the dates mentioned above, without fail, after which the portal will automatically close and hence EDIT option will not be available.
- Subsequently, the faculties will have to generate the mark lists and submit the same to the EEC, duly signed by them within 3-4 days from the last date of the closure of the Student Portal.

All are required to strictly adhere to the above timelines to ensure smooth functioning of exams.

  
Alka Shukla

Controller of Examinations

  
Prof. Krutika B. Desai  
Principal