



20<sup>th</sup> September, 2024

**NOTICE**  
**UPLOADING OF CONTINUOUS ASSESSMENT MARKS ON THE STUDENT PORTAL**  
**UNDERGRADUATE (SEMESTER – I)**

**Academic Year 2024-25**

All faculty members are hereby informed that the Continuous Assessment marks should be uploaded on the student portal as per the given schedule:

<b>Last date to upload ICA on the Student Portal</b>	<b>Date for receipt of Student grievances</b>	<b>Edit Option dates &amp; Student portal closure date</b>
Thursday, 12 <sup>th</sup> October, 2024	Friday, 14 <sup>th</sup> October, 2024	Saturday, 15 <sup>th</sup> October, 2024

- The ICA marks will then be published to the students and they will raise queries as per the dates mentioned above.
- Only genuine queries raised by the students will have to be resolved by the faculty concerned, on or before the dates mentioned above, without fail, after which the portal will automatically close and hence EDIT option will not be available.
- Subsequently, the faculties will have to generate the mark lists and submit the same to the EEC, duly signed by them within 3-4 days from the last date of the closure of the Student Portal.

All are required to strictly adhere to the above timelines to ensure smooth functioning of exams.

Alka Shukla

Controller of Examinations

Krutika B. Desai  
29/09/2024

Prof. Krutika B. Desai  
Principal



23<sup>rd</sup> September, 2024

**NOTICE**

**UPLOADING OF CONTINUOUS ASSESSMENT MARKS ON THE STUDENT PORTAL  
POSTGRADUATE PROGRAMS (SEMESTER – I)**

**Academic Year 2024-25**

All faculty members are hereby informed that the Continuous Assessment marks should be uploaded on the student portal as per the given schedule:

<b>Last date to upload ICA on the Student Portal</b>	<b>Date for receipt of Student grievances</b>	<b>Edit Option dates &amp; Student portal closure date</b>
Saturday, 26 <sup>th</sup> October, 2024	Monday, 28 <sup>th</sup> October, 2024	Tuesday, 29 <sup>th</sup> October, 2024

- The ICA marks will then be published to the students and they will raise queries as per the dates mentioned above.
- Only genuine queries raised by the students will have to be resolved by the faculty concerned, on or before the dates mentioned above, without fail, after which the portal will automatically close and hence EDIT option will not be available.
- Subsequently, the faculties will have to generate the mark lists and submit the same to the EEC, duly signed by them within 3-4 days from the last date of the closure of the Student Portal.

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Alka Shukla

Controller of Examinations

KB Desai  
23/9/2024

Prof. Krutika B. Desai  
Principal



20<sup>th</sup> September, 2024

**NOTICE**

**UPLOADING OF CONTINUOUS ASSESSMENT MARKS ON THE STUDENT PORTAL  
UNDERGRADUATE (SEMESTER – III, V) and POSTGRADUATE PROGRAMS (SEMESTER - III)**

**Academic Year 2024-25**

All faculty members are hereby informed that the Continuous Assessment marks should be uploaded on the student portal as per the given schedule:

<b>Last date to upload ICA on the Student Portal</b>	<b>Date for receipt of Student grievances</b>	<b>Edit Option dates &amp; Student portal closure date</b>
Thursday, 3 <sup>rd</sup> October, 2024	Friday, 4 <sup>th</sup> October, 2024	Saturday, 5 <sup>th</sup> October, 2024

- The ICA marks will then be published to the students and they will raise queries as per the dates mentioned above.
- Only genuine queries raised by the students will have to be resolved by the faculty concerned, on or before the dates mentioned above, without fail, after which the portal will automatically close and hence EDIT option will not be available.
- Subsequently, the faculties will have to generate the mark lists and submit the same to the EEC, duly signed by them within 3-4 days from the last date of the closure of the Student Portal.

All are required to strictly adhere to the above timelines to ensure smooth functioning of exams.

Alka Shukla  
Controller of Examinations

Prof. Krutika B. Desai  
Principal