



Minutes of the IQAC Core Committee meeting

Date: 17 August, 2020

Venue: Online, MS Teams

The meeting of IQAC core committee was held on 17 August, 2020. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following was discussed:

- The committee for the academic year met online for the first time. Members were introduced to each other.
- Challenges regarding the functioning of the committee on online mode were brainstormed and solutions were discussed.
- Major tasks for the year were outlined and spread across the academic year. Emphasis areas were identified as improving curriculum, research and research-related activities, employment and entrepreneurship opportunities.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 14 October, 2020

Venue: Online, MS Teams

The meeting of IQAC core committee was held on 14 October, 2020. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- A follow-up meeting after the morning core meeting was conducted. Suggestions of the previous meeting were deliberated upon and reviewed. Discussion on developing curriculum to meet the local, regional, national and international demands were undertaken. Discussions were also undertaken on ways to provide research opportunities to students and faculty.
- Discussions regarding work done and pending for AQAR 2018-19 and 2019-20 were undertaken.
- Challenges with an online mode of work for preparation of AQAR were discussed and solutions brainstormed. Criterion in-charges were made for smooth preparation of the AQAR reports.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 04 November, 2020
Venue: Online, MS Teams

The meeting of IQAC core committee was held on 04 November, 2020. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- A trial run, with discussion of possible difficulties and trouble-shooting plans was conducted for the National Workshop on a hands-on 'Mapping of Curricula with PO, PSO and COs" scheduled on 05 November, 2020.
- This was done to ensure a smooth conduct of the workshop tomorrow.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 12 January, 2021

Venue: Online, MS Teams

The meeting of IQAC core committee was held on 12 January, 2021. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- Discussion regarding pending data from departments and committees for AQAR 2018-19 were listed.
- Parallely, the 2019-20 report template was shared and the requirements were listed. Differences in the previous and current template were noted.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 15 February, 2021

Venue: Online, MS Teams

The meeting of IQAC core committee was held on 15 February, 2021. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Marai
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- The meeting was convened to discuss an update regarding the work completed so far for AQAR 2018-19 and 2019-20.
- Concern areas were discussed, and solutions were brainstormed.
- The way forward towards preparing for NEP implementation, extension and entrepreneurial activities were also discussed.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 16 March, 2021

Venue: Online, MS Teams

The meeting of IQAC core committee was held with the entire faculty of the college on 16 March, 2021. All members of the IQAC core and sub-committees were present, with the teaching staff members.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed:

- The meeting was convened to share the preparation of AQAR 2018-19 and 2019-20.
- Regarding 2018-19, it was shared by committee convener Dr. Nupur Mehrotra that all documentary proofs need to be provided which attests for the data submitted.
- Regarding 2019-20 AQAR report, details on how to fill the data and how to present documentary evidences was shared. Discussion in the change in formats between 2018-19 and 2019-20 was presented. Forms made for collection of data was showcased with sharing what data can be provided in which section. Provision of photographs (as proofs) with geotag was shared (using Timestamp app). Deadlines for the completion of the tasks was shared.
- Queries from faculty were resolved by Dr. Mehrotra and respective criterion in charges.


Dr. Nupur Mehrotra
Co-ordinator


Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee & sub-committee meeting

Date: 27 March, 2021


Venue: Online, MS Teams

The meeting of IQAC core committee and sub-committee was held on 27 March, 2021.
Following members were present for the meeting.

- | | |
|------------------------------|---------------------------|
| 1. Dr. Nupur Mehrotra | 12. Dr. Manisha Chotrani |
| 2. Dr. Anuya Warty | 13. Dr. Amol Joglekar |
| 3. Dr Sara Khan | 14. Dr. Rency Sunil |
| 4. Dr Sunita Maral | 15. Dr. Pradip Saymote |
| 5. Ms. Archana Garate | 16. Dr. Pooja Mehta |
| 6. Ms. Khushali Adhiya | 17. Mr. Shaswat Shetty |
| 7. Dr. Hitesh Shingadia | 18. Mr. Rohan Korgaonkar |
| 8. Dr. Bindu Gopalkrishna | 19. Dr. Hetal Mehta |
| 9. Mr. Ashish Gavande | 20. Dr. Alpesh Mehta |
| 10. Dr. Dasharathkumar Patel | 21. Dr. Nilesh Korgaonkar |
| 11. Dr. Merlin Joseph | 22. Ms. Mignon Baptista |

The following were discussed and/or resolved:

- The created sub-committees under each criterion were brief about their tasks and responsibilities. They were instructed regarding the collation of the documentary proofs for 2018-19.
- Queries were addressed, challenges were brainstormed and troubleshot.


Dr. Nupur Mehrotra
Co-ordinator


Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 09 April, 2021

Venue: Online, MS Teams

The meeting of IQAC core committee was held on 09 April, 2021. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- Discussions regarding the AQAR 2018-19 documentary proofs and AQAR 2019-20 data as well as documentary evidences were done.
- Updates were taken, concerns addressed and resolved for respective criterions.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 30 April, 2021

Venue: Offline

The meeting of IQAC core committee was held on 30 April, 2021. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- Criterion 4, 5, 6 and 7 data and documentary evidences were checked and discussed for scope of improvement.
- Queries and pending data were resolved and troubleshot.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Shri Vile Parle Kelavani Mandal's
**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &
AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**

(AUTONOMOUS – Affiliated to University of Mumbai)



NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016 to December 2023)

Best College (2016–17), University of Mumbai

Minutes of the IQAC Core Committee meeting

Date: 29 April, 2021

Venue: Offline

The meeting of IQAC core committee was held on 29 April, 2021. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- Criterion 1, 2 and 3 data and documentary evidences were checked and discussed for scope of improvement.
- Queries and pending data were resolved and troubleshot.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 06 May, 2021

Venue: Offline

The meeting of IQAC core committee was held on 06 May, 2021. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- The core committee members met for yet another review of the AQAR 2018-19 and 2019-20 report and finalization.
- Thoughts and ideas on implementing NEP and encouraging research among faculty and students were also undertaken.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 10 May, 2021

Venue: Online

The meeting of IQAC core committee was held on 10 May, 2021. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- The core committee members reviewed the requirements of AQAR 2020-21 report and allocated tasks. Criterion in-charges reviewed the data collection forms.
- Challenges experienced with the previous data collection were addressed and changes were made accordingly.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 12 May, 2021

Venue: Online

The meeting of IQAC core committee was held on 12 May, 2021. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- The third meeting regarding 2020-21 report was convened to finalize the requirements, and forms for data collection and documentary evidences.
- Challenges experienced with the previous data collection were addressed and changes were made accordingly.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 11 May, 2021

Venue: Online

The meeting of IQAC core committee was held on 11 May, 2021. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- In this second review meeting, the core committee members continued to review the requirements of AQAR 2020-21 report and allocated tasks. Criterion in-charges reviewed the data collection forms.
- Challenges experienced with the previous data collection were addressed and changes were made accordingly.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 21 May, 2021

Venue: Online

The meeting of IQAC core committee was held on 21 May, 2021. Following members were present for the meeting.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- Post the core committee meeting on 20 May, 2021, the committee members met to review the suggestions and deliberations during the meeting.
- Alterations were done in the 2019-20 report.
- The members also prepared for conducting different training sessions for the Arts, Commerce and Science faculty regarding the submission of data for 2020-21 report.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 24 May, 2021

Venue: Online

The meeting of IQAC core committee was held on 24 May, 2021. Following core members were present for the meeting, along with all Arts faculty members.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- All criterion in-charges presented the requirements of their respective criteria in detail.
- A list of the documentary evidences required for every section was shared and discussed.
- Faculty members raised queries regarding provision of their data in the required format. The queries were addressed, discussed and resolved.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



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Minutes of the IQAC Core Committee meeting

Date: 25 May, 2021

Venue: Online

The meeting of IQAC core committee was held on 25 May, 2021. Following core members were present for the meeting, along with all Commerce faculty members.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- All criterion in-charges presented the requirements of their respective criteria in detail.
- A list of the documentary evidences required for every section was shared and discussed.
- Faculty members raised queries regarding provision of their data in the required format. The queries were addressed, discussed and resolved.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal



Minutes of the IQAC Core Committee meeting

Date: 27 May, 2021

Venue: Online

The meeting of IQAC core committee was held on 27 May, 2021. Following core members were present for the meeting, along with all Science faculty members.

1. Dr. Nupur Mehrotra
2. Dr. Anuya Warty
3. Dr Sara Khan
4. Dr Sunita Maral
5. Ms. Archana Garate
6. Ms. Khushali Adhiya
7. Dr. Hitesh Shingadia
8. Dr. Bindu Gopalkrishna

The following were discussed and/or resolved:

- All criterion in-charges presented the requirements of their respective criteria in detail.
- A list of the documentary evidences required for every section was shared and discussed.
- Faculty members raised queries regarding provision of their data in the required format. The queries were addressed, discussed and resolved.
- After the meeting, the core committee reviewed and discussed the tasks to be emphasized and undertaken in the next academic year.

Dr. Nupur Mehrotra
Co-ordinator

Dr. Krutika Desai
I/C Principal