



Shri Vile Parle Kelavani Mandal's

**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &
AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**

(AUTONOMOUS – Affiliated to University of Mumbai)



NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016 to December 2023)

Best College (2016–17), University of Mumbai

Date: 28.03.2022

NOTICE

As per the rules of Mithibai College Autonomous every learner is expected to attend 100% lectures, practical's and tutorials conducted for every course in each semester.

Every bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of his/her enrolment, only if s/he fulfils the criteria of at least seventy-five (75%) attendance as an average of total number of lectures, practical's & tutorials conducted for all the courses taken together in every semester. Further it is mandatory for every learner to have minimum 70% attendance for each course & average attendance in all the courses taken together has to be minimum 75% in the program.

No condonation will be granted if the attendance of the learner is below 70% in each course.

The Principal is the competent authority to condone the absenteeism of any learner up to an additional 5% if deemed fit on the recommendation of the attendance committee. The committee will give personal hearing to every learner who falls short of the minimum requisite attendance for keeping terms. In the personal hearing, absenteeism related to the student's own sickness, sickness of parent, death of a parent etc. supported by valid documentary evidence may generally be considered. After having verified the genuineness of the of each case, the committee will make a report to the Principal

Student are advised in their own interest to attend all lectures, practical's and tutorials to get their term granted and become eligible to appear for term end examination for undergraduate (Semester II/ IV/ VI) & Post-Graduate (II / IV).

Refer to Mithibai website, Autonomous under Examination Guidelines for details regarding the rules of attendance.

Dr. Ulka Chodankar
Convenor Attendance Committee

Dr. Krutika Desai
In-charge Principal



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Notice For Students
Post -Graduate SEM II & IV 2021-22
M.A/ M.COM/ M.SC
Third Defaulter list

Students of Post Graduate courses are hereby notified that the Third defaulters list for the academic year 2021-22 will be declared on 31st March 2022. Students can access the defaulters list and attendance undertaking on the Student Portal.

As per attendance rules of Mithibai College (Autonomous) **it is mandatory for every learner to have a minimum 70% attendance for each course and average attendance in all the courses taken together has to be minimum 75% in the program.** It is observed that despite filling an attendance undertaking at the time of admission students have failed to meet the attendance norms.

Therefore, all students who are defaulters are required to attend the Third defaulters meeting on 01st April 2022 and upload the undertaking forms during the duration of the meeting on MS Teams Assignment tab set up by Class Mentors.

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Convenor, Attendance Committee

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Notice For Students
M.A / M.COM/ M.SC
PG PERSONAL HEARING

Students of above mentioned classes are hereby informed that their attendance for the period from 27th January, 2022 to 30th March 2022 will be displayed on the SVKM Student Portal on 31ST March 2022.

As per rules of Mithibai College (Autonomous) students who have failed to maintain the overall attendance of 75% & 70% in each subject in PG.Sem II & IV are called upon to:

- a. To attend the personal hearing on 01/04/2022 with their respective Class Mentor , along-with written explanation and supporting documents as to the reason for shortfall in attendance and as to why appropriate action should not be initiated as per the rules.
- b. Make a representation, about the veracity of the attendance details to the College latest by 01.04.2022 failing which it will be deemed that you have accepted the attendance data as displayed on the SVKM Student Portal & it is correct.

Dr Ulka Chodankar
Convenor, Attendance Committee

Dr Krutika Desai
In-charge Principal