



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SVKM'S MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE, AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS (AUTONOMOUS)
Name of the head of the Institution	Dr. Krutika Desai
Designation	Principal(in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	022242339000
Mobile no.	9769080289
Registered Email	principal@mithibai.ac.in
Alternate Email	krutika.desai@mithibai.ac.in
Address	BHAKTIVEDANTA SWAMI MARG, JUHU, VILE PARLE (W)
City/Town	MUMBAI
State/UT	Maharashtra

Pincode	400056																		
2. Institutional Status																			
Autonomous Status (Provide date of Conformant of Autonomous Status)	28-May-2018																		
Type of Institution	Co-education																		
Location	Urban																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Dr. Nupur Mehrotra																		
Phone no/Alternate Phone no.	022242339001																		
Mobile no.	9833452122																		
Registered Email	mithibaiiqac@gmail.com																		
Alternate Email	nupur.mehrotra@mithibai.ac.in																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://www.mithibai.ac.in/IQAC/M_535																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mithibai.ac.in/Academic%20Calendar/M_579																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A+</td> <td>3.57</td> <td>2016</td> <td>16-Feb-2016</td> <td>31-Dec-2023</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A+	3.57	2016	16-Feb-2016	31-Dec-2023
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	A+	3.57	2016	16-Feb-2016	31-Dec-2023														
6. Date of Establishment of IQAC	17-Jul-2004																		
7. Internal Quality Assurance System																			
<div style="border: 1px solid black; padding: 5px; text-align: center;"> Quality initiatives by IQAC during the year for promoting quality culture </div>																			

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Regular meeting of Internal Quality Assurance Cell (IQAC)	12-Mar-2021 1	10
Regular meeting of Internal Quality Assurance Cell (IQAC)	28-Jan-2020 1	10
Regular meeting of Internal Quality Assurance Cell (IQAC)	11-Dec-2019 1	10
Regular meeting of Internal Quality Assurance Cell (IQAC)	22-Oct-2019 1	10
Regular meeting of Internal Quality Assurance Cell (IQAC)	28-Jul-2019 1	10
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Botany, Zoology, Microbiology, Biochemistry, Biotechnology, Chemistry	DBT Star College Scheme	DBT	2017 5	6900000
Botany, Zoology, Microbiology, Physics, Chemistry	DST- FIST	DST- FIST	2017 5	8000000
SVKM s Mithibai College (Autonomous)	RUSA 2 -Component 8 grant	MHRD	2018 2	50000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional	No

website	
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)	
• Execution of RUSA2 Component 8 grant	
• Execution of DBT Star Scheme	
• Execution of DST FIST	
• CAS Application and Evaluation Procedure	
• Reforms in Examination and Evaluation	

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Encouragement of experience-based learning	Smart boards made available use of technology in the teaching -learning process. The students got access to live trading sessions, live budget session, talks by experts, videos for better understanding. Other pedagogical tools as DIY, flipped classrooms, blogs and many more were also adopted
Increase ICT content in teaching learning and other areas of institutional functions	All the classrooms and laboratories were upgraded with smart boards. Use of Management learning system 'Students Portal' was enhanced. The same was used for continuous evaluations as assignment, as well as online tests. The faculty feedback was also conducted and evaluated digitally.
Collaborations with industry and research institutions	Yoga day was celebrated on International Yoga Day in association with Kevalyadham Yoga Institute. All Boards of studies have representatives from industry.
Encouragement to entrepreneurship with constitution of Entrepreneur Development Cell	Student participation at NMIMS Chancellors Challenge, which provides a platform for support and motivates

	students with entrepreneur skills. SYBFM students- Mr. Ishan Dubey and Mr. Om Dubey won the Challenge with their idea on 'Utopian Farms' _____
To enhance evaluation system	Content authorising system and on-screen system (OSM) were provided by TCS. The question papers thus generated from the question banks as well evaluation was without any human intervention.
Invite eminent scholars, scientists, and industry professionals	Eminent people from various fields were invited to help the students enrich themselves with the latest developments in their area of interest.
Online CAS Application and evaluation Procedure	CAS cases of 27 faculty members were evaluated by the external committee.
Execution of DBT Star Scheme, DST FIST and RUSA-2 grants	The six departments that came under the purview of the DBT Star College scheme and five under DST-FIST scheme took various measures to encourage research at the undergraduate and post-graduate level. Not only were additional practicals introduced but students were encouraged to undertake small research projects of relevance to society, along with outreach activities.
Implementation of RUSA-2 Component 8 grant	The expenditure as per guidelines submitted by college in the Detailed Plan of Action was executed. The major facilities made available to the stakeholders were: (i) Upgradation of central instrumentation laboratory with procurement of new equipment's (ii) Technological upgradation of the library (iii) Capacity building of students and faculty members (iv) Boost to Entrepreneurship cell and skill hub
Curriculum enrichment under Autonomy	The curriculum for various courses was strengthened. The curriculum was restructured for PG courses.
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
IQAC	20-May-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2021
Date of Submission	24-Jan-2021
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The management has introduced the SAP system for the smooth day to day functioning of the office and administrative work. Computerization and digitization of office records are under way. The library has been completely computerized and has access to several online resources. Mithibai college has included automation in almost every arena, with the implementation and extensive use of the Systems, Applications, and Products (SAP) software. The college has also installed the RFID gates at all its entry points. Students ID cards are registered at these gates. Since the admission process is now completely online, all student details are maintained with the help of the SAP software, which includes students' attendance, examination, result analysis and student progression, among others. Mithibai college is now generating student marksheets inhouse through the SAP software. This has helped in streamlining the examination evaluation process. The Faculty and Staff have also been assigned SAP IDs through which their details are also effectively and efficiently maintained. Not only in academics, SAP is being optimally utilised in administrative processes as well such as procurements and purchases, infrastructure maintenance, computer inventory, stationary records etc. Mithibai College has implemented SAPan ERP system to ensure consistency in quality in all the endeavours. The SAP software is extensively employed in administrative functions which assist in many aspects of efficient college management. The college has implemented the ERP (SAP) for its administrative, finance and academic management</p>

functions. This ensures that an integrated perspective is available to the leadership and changes if any can be made in the real time. • Our online Admission portal is through SAP. • Implementation of ERP system (SAP) in Purchase, HR, Student Life Cycle, Admissions, Examination and Finance • The Examination system at Mithibai College (Autonomous) rests on the pillars of transparency and accountability. The entire examination process is administered through SAP. This ensures systematic implementation and welldefined processes. • The learning Management system is student's portal. ? Preexamination processes - Timetable generation, bar coding for seating arrangement, student list generation, invigilators, squads, attendance sheet, online payment gateway, etc. ? Examination process - Examination material management, logistics, etc. ? Postexamination process - Attendance capture, bar coding of answer books, exam result auto processing, generic result processing, certification, etc. ? Further to ensure authenticity, credibility, and speed in the declarations of results, SAP process is used.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	40310	Nil	30/09/2019
BSc	40312	Nil	20/02/2019
BCom	40311	Nil	16/04/2019
BSc	40313	Biochemistry	20/02/2019
BMS	40401	Nil	20/02/2019
MA	40520	English	20/02/2019
MA	40521	Psychology	20/02/2019
MA	40525	Economics	20/02/2019
MCom	40523	Advanced Accounting	20/02/2019
MSc	40506	Microbiology	20/02/2019

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BSc	Nil	10/06/2019	BSC (40312)	10/06/2019
BCom	Nil	10/06/2019	BCOM (40311)	10/06/2019
BCom	Accounting & Finance	10/06/2019	BAF (40307)	10/06/2019
BMS	Management	10/06/2019	Short Term Course in Financial Markets in association with M/S Goodlife (IIDE)	02/01/2020
BA	Psychology	10/06/2019	Project H.O.P.E.	21/08/2019
BA	Psychology	10/06/2019	SWASHODH	18/11/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Honours	16/04/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Honours	16/04/2019

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Soft Skills	01/07/2019	493
Pre-placement training	01/07/2019	474
Short Term Course in Financial Markets in association with M/S Goodlife (IIDE) (30 HOURS)	02/01/2020	91
Project H.O.P.E (10 sessions)	21/08/2019	79
SWASHODH (2 sessions)	18/11/2019	38
Research Reading Circle (8 sessions)	21/11/2019	103
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Integrated(UG)	Field Projects	715
Integrated(UG)	Internships	274
Integrated(PG)	Field Projects	327
Integrated(PG)	Internships	40
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Mithibai College endeavors to maintain high standards of quality and transparency. In order to secure a robust teaching-learning mechanism, the college works towards a secure and human intervention-free Feedback mechanism through the student portal in SAP. This process commenced since the Academic Year 2018-2019. The course curriculum is also assessed by the learners through a Google Form. The student numbers responding to the Feedback mechanism is significant. The feedback thus generated is analysed for SWOT for each faculty member. These scores are communicated to individual faculty member after detailed perusal by the Head of the Institution. The Principal, in consultation with the respective Faculty Vice Principals review the feedback. Areas of concern, if any, are identified and a plan of action is worked out to improve upon the concerned faculty member. These may be processes such as counselling or suggestion of training sessions or any other corrective measures deemed fit at that point. This has continued in the Academic Year 2019-2020 and has shown positive results. Of the 181 faculty members' performance reviewed in the Academic Year 2019-2020 by the learners, 75 per cent were rated from Good to Excellent. Curriculum review from the students is also vital to update the learning process. These suggestions are kept in mind while revising the curriculum on a regular basis particularly with the award of Autonomous status. It is done keeping in mind the need for dynamism, competitiveness as also the holistic development of the individual learner. Feedback of employers is also sought and analyzed by the institution to identify scope of improvement in syllabus revision and employability of our learners. However, due to the sudden lockdown, the feedback process for the year 2019-20 remained incomplete. The feedback secured prior to the lockdown has been analyzed and duly considered in the academic process for the ensuing Academic Year.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the	Programme	Number of seats	Number of	Students Enrolled
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Programme	Specialization	available	Application received	
BCom	B.Com.+ (BAF+ BBI+BMS+BFM)	3665	17263	3033
BA	B.A.+ BMM	1260	3218	1098
BSc	BSc+ BSc(Biochemistry+ Biotechnology + Computer Science)	1860	2865	1319
MCom	Accountancy + Business Management	240	442	168
MA	Psychology + Economics + English	360	546	263
MSc	Biotechnology + Mathematics + Zoology	330	946	266
PhD or DPhil	Biotechnology + Zoology + Mathematics + Commerce + English	39	57	21
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	5450	697	140	21	109

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
210	210	5	67	45	34

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Under the students mentoring system, the college has assigned a specific number of students to each faculty member. Faculty members mentor students not only in the academics but also at a personal level. On the academic front students are guided for study material, reference material, library resources, reference management tools, assignments, research projects, plagiarism check, suitable career options, overall academic improvement etc. On personal front mentors provide help in case of emotional problems such as coping with

examination associated stress, anxiety about performance in the examination as well as difficulties in learning. Faculty members not only encourage but also provide extensive support to the students for participating in co-curricular and extra-curricular activities at the college as well as inter-collegiate level. Mentors also extend help for attendance issues, and student portal login issues. For students appearing for re-examinations, remedial coaching is conducted by the faculty members. At the time of admissions faculty members guide students regarding the admission process and help resolve related issues. Students' Council and Young Ambassadors of Mithibai (YAMI) under the guidance of in-charge faculty, play an important role in providing overall support to the students in different areas like admissions, participation in intra-college as well as inter-collegiate co-curricular and extra-curricular activities, and organisation of college events. Students' Council and YAMI, also help students of other committees like NSS and NCC units, in organisation of various college activities. Mithibai College (Autonomous) introduced a peer- support programme – H.O.P.E-Healing Our Peers through Empowerment in 2017. Under this programme, interested learners of the college are trained in the art and science of peer- support, by an expert professional. A range of training sessions, provides hands-on learning, empower them to support their peers for emotional and academic concerns. The underlying motive is to increase the availability of trained persons in the college campus who can offer the basic social support required for several of our students who are battling with personal issues. The college usually has a considerable number of outstation students. Home Away from Home is another initiative started to cater to such students who are residing in hostels/ guest houses etc. Such mentoring helps them in getting accustomed to the new environment. Student Support Buddy Group formed by the college consists of the students who act as a connect between students and the college counsellor. They are known as Buddies. They try to reach out to the students who feel lonely, have no friends in the class or outstation students like a friend would do in the hour of need. Serious cases are recommended to the counsellor by them.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6168	161	1:38

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
163	140	23	15	71

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	None	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MSc	40504	IV	14/03/2020	19/10/2020
MSc	40508	IV	14/03/2020	19/10/2020
MCom	40524	IV	14/03/2020	19/10/2020
MA	40525	IV	14/03/2020	19/10/2020
BCom	40311	VI	16/03/2020	24/10/2020

BCom	40311	IV	16/03/2020	22/06/2020
BSc	40312	II	14/03/2020	22/06/2020
BSc	40312	V	10/10/2019	07/12/2019
BA	40310	VI	16/03/2020	24/10/2020
BA	40310	I	22/10/2019	13/01/2020
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	6147	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mithibai.ac.in/Syllabus/M_474

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
40311	BCom	TYBCom SEM VI	555	554	99.8
40312	BSc	T.Y.B.Sc. SEM - VI	286	284	99.3
40310	BA	T.Y.B.A. SEM - VI	244	244	100
40507	MSc	Physics Sem - IV	8	8	100
40503	MSc	Computer Science Sem - IV	14	14	100
40502	MSc	Biotechnology Sem - IV	7	7	100
40501	MSc	Biochemistry Sem - IV	13	11	84.62
40518	MSc	Statistics Sem - IV	20	20	100
40517	MSc	Maths Sem - IV	16	16	100
40519	MSc	Analytical Chemistry Sem - IV	20	20	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://mithibai.ac.in/2019-2020/M_658

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	Nil	Nil	Nil	Nil
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	730	Charak Pharma	160000	42000
Projects sponsored by the University	365	BCUD	235000	0
Any Other (Specify)	365	Star College Grant	1200000	1025185
Any Other (Specify)	365	Autonomy Grant	2000000	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

7

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on Excel for F.Y.B. Sc	Department of Statistics	22/04/2020
Webinar on the occasion of National Statistics Day, 29th June "Career Opportunities and industrial applications	Department of Statistics	29/06/2020

of Statistics"		
Short term course in Biostatistics and Research Methodology	Department of Microbiology	20/12/2019
IPR: A Valuable Safeguard for the young Innovator	Department of Microbiology	18/01/2020
HPTLC Workshop	Department of Microbiology	26/11/2019
Conclave on the theme of 'Women in Science'	Department of Biochemistry	26/02/2020
Hands-on Workshop on Bioinformatics	Department of Biochemistry	30/01/2020
Hands on Workshop on Communication Skills	Department of Biochemistry	12/02/2020
Training session on Excel for T.Y.B.Sc students	Department of Computer Science	13/01/2020
Field Botany Workshop	Department of Botany	05/02/2020
Research Meet- Manshodhan	Mithibai College (Autonomous)	15/02/2020
The Finanza Conclave	Department of Finance	17/01/2020
Numero Conclave	Department of Accountancy	30/08/2019
Faculty Development Program on Bloom's and Anderson Taxonomy	Mithibai College (Autonomous)	15/06/2019
Faculty Development Program on Blueprint and Test Paper Creation	Mithibai College (Autonomous)	30/06/2019
A NATIONAL WEBINAR ON CYBERCRIME DURING COVID-19 LOCKDOWN AND ITS PREVENTION	Mithibai College (Autonomous)	07/05/2020
National Webinar on Impact of COVID-19 on Commerce Tourism Industry	Mithibai College (Autonomous)	14/05/2020
National Webinar on Success Checklist	Mithibai College (Autonomous)	21/05/2020
Mithibai College Students Conference (Webinar)	Mithibai College (Autonomous)	29/05/2020
International Webinar (Conference) on 'The future of Media Studies in Post COVID-19 Scenario'	Mithibai College (Autonomous)	30/05/2020
One Day Hydroponics Workshop	Department of Biotechnology and HI Media Lab	04/02/2020

National Webinar on Chanakya Niti in Career and Life	Mithibai College (Autonomous)	22/05/2020
Post Covid 19 Paradigm shift from Public Policy to Social Policy-A need	Mithibai College (Autonomous)	27/05/2020
International webinars on Covid-19: Considerations for Vaccine	Mithibai College (Autonomous)	12/05/2020
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Utopian Farms	Om Dubey Ishan Dubey	NMIMS Chancellor's Challenge	02/09/2019	Innovation
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Entrepreneurship Cell and Skill Hub	Mithibai College-Entrepreneurship Cell and Skill Hub	RUSA	QC Trip	A discounted travel booking platform	28/03/2019
NMIMS University (Deemed to be) (Shared facility)	Atal Incubation Centre	Atal Innovation Mission-NITI Aayog	Globspot	Start-up accelerator based in Rajkot.	01/03/2019
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Mathematics	1
Commerce	1
Arts	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Under Arts faculty (Sociology, Political Science, Psychology)	4	0
National	Under Commerce Faculty (Accountancy,	2	0

	Commerce)		
National	Under Science Faculty (Biotechnology, Zoology)	3	0
International	Under Arts Faculty (Sociology, Political Science, Gujrati	5	0
International	Under Commerce Faculty (Accountancy, Commerce)	3	0
International	Under Science Faculty (Biochemistry, Mathematics, Biotechnology, Physics, Botany, Zoology, Microbiology)	27	3.2
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	17
Science	7
Arts	14
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Nil	Nil	Nil
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Studies on screening of antimicrobials of some medicinal plants by Bioautography.	Shruti Garg and Sumeet Singh, Soha Patil, Siddhi Sitap, Aaradhika Menon	Journal of Emerging technologies and innovative research. May 2019, Volume 6 Issue 5,	2019	3	Department of Biotechnology, SVKM's Mithibai College of Arts, Chauhan Institute	Nil

		pp-303-307			of Science and Amrutben Jivanlal College of Commerce and Economics (Autonomous), Vile-Parle (West), Mumbai-400056, Maharashtra, India	
Theoretical investigation of electronic and optical properties of nitrogen doped triangular shaped graphene quantum dots	Tushima Basak	Journal of Physics: Condensed Matter Volume: 32 Number: 44 Article: 445301	2019	0	Department of Physics, SVKM's Mithibai College of Arts, Chauhan Institute of Science and Amrutben Jivanlal College of Commerce and Economics (Autonomous), Vile-Parle (West), Mumbai-400056, Maharashtra, India	Nil
Concentrations of Heavy Metals In Fenugreek (Trigonella foenum-graecum) And Spinach (Spinacia oleracea) Leaves In Urban Areas	Papiya Deb	International Journal of Research and Analytical Reviews, 2020: 7(4), 405-410	2019	17	Department of Zoology, SVKM's Mithibai College Vile-Parle (West), Mumbai-400056, Maharashtra, India	Nil

Potassium 2-methoxy-4-vinylphenolate: a novel hit exhibiting quorum-sensing inhibition in Pseudomonas aeruginosa via LasIR/RhlIR circuitry	Krutika Desai Mayank Shah	RSC Advances	Nil	330	Department of Microbiology, SVKM's Mithibai College of Arts, Chauhan Institute of Science and Amrutben Jivanlal College of Commerce and Economics (Autonomous), Vile-Parle (West), Mumbai-400056, Maharashtra, India	Nil
Use of anatomy and Pharmacognosy in the study of Punica Granatum L. Leaves	Dr. Meenakshi Vaidya	International Journal of Green Herbal Chemistry	2019	74	Department of Botany, SVKM's Mithibai College of Arts, Chauhan Institute of Science and Amrutben Jivanlal College of Commerce and Economics (Autonomous), Vile-Parle (West), Mumbai-400056, Maharashtra, India	Nil
Medicinal plants, aromatic	Nupur Mehrotra	Annals of Phytomedicine	2019	3	Department of Biochemistry,	Nil

herbs and spices as potent immunity defenders: Antiviral (COVID-19) perspectives DOI:					SVKM's Mithibai College of Arts, Chauhan Institute of Science and Amrutben Jivanlal College of Commerce and Economics (Autonomous), Vile-Parle (West), Mumbai-400056, Maharashtra, India Department of Biochemistry, SVKM's Mit
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Medicinal plants, aromatic herbs and spices as potent immunity defenders: Antiviral (COVID-19) perspectives DOI:	Nupur Mehrotra	Annals of Phytomedicine	2019	1	Nil	Department of Biochemistry, SVKM's Mithibai College of Arts, Chauhan Institute of Science and Amrutben Jivanlal College of Commerce and Economics (Autonomous), Vile-Parle (West), Mumbai-400056, Maharashtra,

						India
Use of anatomy and Pharmacognosy in the study of Punica Granatum L. Leaves	Dr. Meenakshi Vaidya	International Journal of Green Herbal Chemistry	2019	4	Nil	Department of Botany, SVKM's Mithibai College of Arts, Chauhan Institute of Science and Amrutben Jivanlal College of Commerce and Economics (Autonomous), Vile-Parle (West), Mumbai-400056, Maharashtra, India
Potassium 2-methoxy-4-vinylphenolate: a novel hit exhibiting quorum-sensing inhibition in Pseudomonas aeruginosa via LasIR/RhlIR circuitry	Krutika Desai Mayank Shah	RSC Advances	2019	11	Nil	Department of Microbiology, SVKM's Mithibai College of Arts, Chauhan Institute of Science and Amrutben Jivanlal College of Commerce and Economics (Autonomous), Vile-Parle (West), Mumbai-400056, Maharashtra, India
Concentrations of Heavy Metals In Fenugreek	Papiya Deb	International Journal of Research and	2019	2	Nil	Department of Zoology, SVKM's

(Trigonella foenum-graecum) And Spinach (Spinacia oleracea) Leaves In Urban Areas		Analytical Reviews, 2020: 7(4), 405-410				Mithibai College Vile-Parle (West), Mumbai-400056, Maharashtra, India
Theoretical investigation of electronic and optical properties of nitrogen doped triangular shaped graphene quantum dots	Tushima Basak	Journal of Physics: Condensed Matter Volume: 32 Number: 44 Article: 445301	2019	5	Nil	Department of Physics, SVKM's Mithibai College of Arts, Chauhan Institute of Science and Amrutben Jivanlal College of Commerce and Economics (Autonomous), Vile-Parle (West), Mumbai-400056, Maharashtra, India
Immobilised Aquaprobiotics of Marine Microbial Origin and their Efficacy	Jayaprada Rao C and Nikita Singhi	Ambient Science	2019	3	Nil	Department of Biotechnology, SVKM's Mithibai College of Arts, Chauhan Institute of Science and Amrutben Jivanlal College of Commerce and Economics (Autonomous), Vile-Parle

(West), Mumbai-400056, Maharashtra, India

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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	52	133	16	535
Presented papers	23	18	Nil	Nil
Resource persons	Nil	3	Nil	Nil

[View File](#)

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Dr. Krutika B. Desai	Evaluation of quorum quenching activity of the drug formulation	Charak Pharma	42000

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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultant(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Nil	Nil	Nil	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Pulse Polio Immunization Programme on 16th June 2019, 15th September 2019 and 19th January 2020	Mithibai NSS Unit in collaboration with MCGM (BMC-K Ward)	2	85
On World Deaf Day, the Josh Foundation joined hands with Students of Mithibai College	Mithibai Kshitij	16	750

to support children with hearing disabilities.			
Registration of new voters in College and outside	Mithibai NSS Unit under University NSS Cell	3	25
Antidrug rally	Mithibai NCC Unit	2	64
'Surakshabandhan - Phir Ek Baar', an initiative to express gratitude towards doctors in our country who relentlessly dedicate their entire time in protecting and safeguarding the interests of common citizens.	Mithibai Kshitij	16	250
Visit to St. Catherine's Orphanage	Young Ambassadors of Mithibai	5	15
NGO BAZAAR"	Institutional Social Responsibility	5	100
March of the microbes: sighting the unseen DBT Star College Scheme Out-reach activity	Dept. of Microbiology and DBT	8	250
Photography competition on the theme Plastic Menace-Silent Killer	Dept. of Biochemistry	5	103
Seminar on cybercrime security	DLLE	13	118

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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
National Level Camp Ek Bharat Shreshta Bharat, Nashik	JUO Pratik Pawar received two Gold medals and CDT Mrudulanshu Tiwari received one Gold Medal	National Level Camp Ek Bharat Shreshta Bharat, Nashik	3

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachata Pakhwada-garden cleaning, beach cleaning, group discussion and street play on swachta	Mithibai NCC Unit	N.C.C. Unit of Mithibai college organized Swachata Pakhwada from 1st to 15th December 2019, conducted activities like Awareness rally on cleanliness on Sunday 2nd December 2019. Also conducted garden cleaning, beach cleaning, group discussion and str	2	52
Awareness rally on cleanliness Swacha Bharat Abhiyan	Mithibai NCC Unit	N.C.C. Unit of Mithibai college organized Awareness rally on cleanliness on Sunday 15th September 2019. 48 cadets 2 P.I. staff and ANO participated in the rally. Also conducted poster making competition on swacha Bharat Abhiyan.	2	70
E-waste collection drive	Nature Club Mithibai College and GREEN YATRA environment NGO of India	NISARG nature club organized an E WASTE COLLECTION DRIVE on 3rd and 4th January 2020 at Mithibai campus. The drive began with an informative lecture on e-waste by Niksa	5	55

		Khemka a representative of GREEN YATRA		
Swachh Bharat Abhiyan	Mithibai NSS Unit under RUSA	'Swachhta Pledge' by all students of Mithibai College	15	55
Swachh Bharat Abhiyan	Mithibai NSS Unit in collaboration with Bisleri under University NSS Cell	'Bottles for Change'	4	45
Swachh Bharat Abhiyan	Mithibai NSS Unit under University NSS Cell	Cleanliness of Juhu beach and Kalina Campus (University of Mumbai)	5	110
Environment Awareness and protection of environment	Commerce with MCGM K West Ward	Cleaning of Juhu Beach	2	800
Ek Bharat Shrestha Bharat	RUSA Centre for Holistic wellness	As per the RUSA guidelines, Odisha state was adopted by the college. The aim of the scheme is to familiarize the students with the culture and traditions of the state.	5	25
Environment Awareness	Biochemistry	To apprise the students about the importance of Self Defense, Young Ambassadors of Mithibai (YAMI) student group organized a Shaolin Kung-Fu Workshop for female students. The Workshop was conducted by Mr. Nishanth Raj, a trained	5	35

		Shaolin Kung-Fu exper		
Shaolin Kung-Fu Workshop for female students organized on 22nd November 2019.	Young Ambassadors of Mithibai (YAMI)	The students of Biochemistry department put up a stall in the admission area to serve water, to the parents and students coming to the college for admissions.	3	60
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NilNil	Nil	Nil	0
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Intern	Shreya Financial Services	01/01/2020	31/01/2020	1
Internships	Intern	White Rivers Media Solutions Pvt. Ltd.	19/07/2019	19/08/2019	1
Internship	Intern	wYNAUT WEBVENTURES PRIVATE LIMITED	05/12/2019	03/02/2020	1
Internship	Intern	US Freedom Capital India Pvt. Ltd.	02/05/2019	08/05/2019	1
Internship	Intern	Bombay Hospital Trust Research Center	11/10/2019	28/10/2019	1
Internship	Intern	Prince Aly Khan hospital,	11/10/2019	30/10/2019	1

		Nesbit road			
Internship	Intern	HiMedia Laboratories Pvt Ltd	21/10/2019	13/11/2019	1
Internship	Intern	LuDIFU	22/03/2020	30/04/2020	1
Internship	Intern	Impact guru (Crowdfunding platform), Hamari Pahchan NGO, Oyester Training	02/05/2019	04/06/2019	1
Internship	Intern	Cooked by Moms as an Events Operations Intern	01/12/2019	31/03/2020	1
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Kaivalyadham	10/06/2019	Yoga and Wellness	33
TCS-Examination	10/06/2019	Content management and OSM	140
Good Life	24/12/2019	Certificate Course	91
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
67098910	67098910

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Video Centre	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Campus Area	Existing

Class rooms	Newly Added
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Koha	Fully	16.11.05.000	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	67240	49692137	1637	1404060	68877	51096197
Reference Books	926	900382	51	45608	977	945990
e-Books	1	2692	8	20953	9	23645
Journals	Nil	Nil	88	167505	88	167505
e-Journals	Nil	Nil	16	Nil	16	Nil
CD & Video	459	20550	652	Nil	1111	20550
Weeding (hard & soft)	25709	854679	Nil	Nil	25709	854679
Others (specify)	4	2084708	Nil	Nil	4	2084708
Digital Database	Nil	1174100	1	5900	1	1180000
Library Automation	1	Nil	Nil	Nil	1	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Pooja Mehta	Bergeys Manual	SVKM Student Portal	05/12/2019
Dr. Pradip A. Saymote	F.Y.B.Com, EVS Sem-I Module I, III, IV V topics	SVKM Student Portal	10/07/2019

	Sem-II Module I, III IV. Honours Module III IV		
Dr Anuya Warty	Semester V Politics Paper IX: Module 1	SVKM Student Portal	01/09/2019
Dr Sunita Maral	Module 2 Environment Management System Standards.	SVKM Student Portal	28/09/2019
Mr. Nilesh N. Korgavkar	USMACH2P1- FYBSc, USMACH-403 SYBSc, USMACH603-TYBSc, PSMACHO403 MSc Organic Chemistry	SVKM Student Portal	14/08/2019
Dr. Krutika Desai	DNA structure	SVKM Student Portal	27/09/2019
Dr. Ajay V. Gole	TYBSC -2, UNIT I AND III SYBSC UNIT -I FYBSC UNIT I MSC UNIT I,II,II,IV	SVKM Student Portal	28/09/2019
Dr. Satish Ingale	MSc-Part 2 [P-II Unit- 1 and 2] [P- IV Unit-2] [P-I Unit-1 and 4]	SVKM Student Portal	05/07/2019
Dr. Krutika Desai	Degradation of nucleic acid	SVKM Student Portal	10/03/2020
Dr. Pooja Mehta	Taxonomy	SVKM Student Portal	05/12/2019
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwid th (MBPS/ GBPS)	Others
Existin g	319	6	319	2	2	53	174	200	174
Added	76	1	76	0	0	8	160	0	0
Total	395	7	395	2	2	61	334	200	174

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
51965939	53888370	8085550	5178152

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The infrastructure pertaining to physical, academic and support facilities in college are regularly maintained to ensure that they are of maximum benefit to the students as well as teaching and nonteaching staff. The college ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received by the college as per the requirements in the interest of students. An external agency has been appointed for housekeeping services. The housekeeping staff works in two shifts for cleaning class-rooms, laboratories, staircases, washrooms, passages, staff common room, office, gymkhana, foyer, lifts, college compound, seminar hall and all the cabins to maintain the cleanliness. Classrooms are equipped with smartboards to ensure the usage of ICT based innovative pedagogical tool during the teaching learning process. Additionally, campus is Wi-Fi enable and student's portal (Learning management system) is used for administration, tracking and delivering of educational courses. To facilitate the enrichment of communication skills in the students from vernacular medium, a language laboratory has been set. The college has Laboratory Assistants and Laboratory Attendants to ensure proper upkeep of the various labs including computer lab. The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. Every year the requirement and list of books, periodicals, journals, magazines and other library resources are taken from the concerned departments and HOD's are involved in the process of procurement. The finalized list of required books is duly approved and signed by the Principal and procurement completed. Suggestion box is installed inside the reading room to take user's feedback. Their continuous feedback helps in introducing new ideas regarding library enrichment. Library is automated for ease of access and tracking the usage, issuing and returning of the books. Sports and Games is an internal part of the college and coaches are available for the students. Gymkhana committee ensures the maintenance of the sports equipment. The campus also offers facilities such as Cafeteria, Girls Common Room and Common Hostel for all SVKM institutes. A dispensary with doctor is available in the campus for first aid. There is seminar hall, and auditoria for cultural activity, guest lectures, events etc.

https://mithibai.ac.in/2019-2020/M_658

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Staff Wards, Students Aided Fund, Trust Endowment Prize	70	210663

Financial Support from Other Sources			
a) National	Minority (Jain, Muslim, Christian, Sikh, Parsi Buddhist), SC, ST, OBC, SBC VJNT, State Government Open Merit Scholarship, Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Scheme (EBC) ,J K Scholarship	58	339759
b) International	--	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill	01/07/2019	493	Professional Trainers
Soft skill Pre-placement	15/07/2019	474	Training Placement Cll SVKM
Yoga Holistic wellness	02/07/2019	153	Kaivalya Dham
Maths Bridge Course by Biotechnology Department	31/08/2019	24	Biotechnology Department
Career Counselling	28/12/2019	800	By CA Dr. Vijay Satra in Association with Institute of CA of India and N m College
Project H.O.P.E	12/07/2019	68	Psychology Department
Swashodh	27/07/2019	38	Holistic Training and Development Centre- Psychology Department
Research Reading Circle (RRC)	01/07/2019	81	In-house faculty- Psychology Department
Student support Buddy Group	21/06/2020	169	Counselling Service - Mrs Karuna Jaggi

Mentoring	17/06/2019	368	Various departments (Biochem/ Botany/Micro/Political Science)
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Placement cell	Nil	474	Nil	84
2019	Workshop for Civil Services Examination	25	Nil	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Morgan Stanley, Deloitte, Citi, EY, Nielsen (Gracenote), JP Morgan ChaseMedia.net, TresVista, Infosys, Endurance, Jaro, ICICI Bank, Delta X, Michael Page, ZS Associates, Willis Towers Waston, TCS,	150	84	-	Nil	Nil

Tophire, Sun
TV, IKS,
Adept Gobal,
Wipro,
Godrej, S

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	445	B.Com.	Commerce	Mithibai College NMIMS Symbiosis Institute of media and Co mmunication SP Jain Global Institute Mumbai University IBS MUMBAI CFA Institute, India N.L.Dalmia Institute Management Studies Research IIM Lucknow India Higher education at Foreign Univers	CA, CS, CFA, MBA, M.Com, PGDM
2019	220	B.Sc.	Science	IIT Bombay IIT Gandhinagar NMIMS SNDT Womens University Mithibai College ICT (Institute of chemical technology) Institute of science SK Somaiya College Guru Nanak Khalsa College Ruia College Gargi	IIT Bombay IIT Gandhinagar NMIMS SNDT Womens University Mithibai College ICT (Institute of chemical technology) Institute of science SK Somaiya College Guru Nanak Khalsa College Ruia College Gargi

				Institute, Nashik Anhalt University of applied scien	Institute, Nashik Anhalt University of applied scien
2019	153	B.A.	Programmes under Arts Faculty	SVKM'S Mithibai College Wellingkar Institute Mumbai University St. Xavier College, Mumbai SNTD Women University, Churchgate, Mumbai SCM Sophia Symbiosis University Kristu Jayanti Foreign Universities UPG IITE University, Gandhinagar, Gujarat Symbiosi	M.A. Economics PGDM (Human Resource Management) M.A. Philosophy M.A Economics M.A. English M.A. Gujarati Social Commu nications Media MA. Counselling Psychology MA - EMA MA Internationa l Studies MA Media Governance B.Ed. L.L.B Company Secretary

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1
GATE	1
GMAT	1
CAT	6
GRE	3
Any Other	32
TOFEL	71

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Colleges Annual Sports Day was steered by Dr. Hitesh Shingadia, the convener, Gymkhana Committee on Saturday 14	Collegiate	500

December 2019 from 7:00 am to 5:00pm, at Bhailal Patel Ground, opp. Jamnabai Narsee School, Vile Parle West.		
Annual Talent Search 2019: The Annual Talent Search is a platform provided by the Mithibai Cultural Committee for all Mithibai students to showcase their talent in the field of Performing Arts, Literary Arts and Fine Arts.	Intercollegiate	500
Kshitij 2019: Kshitij is Mithibai's International Inter-Collegiate Cultural Festival, organised the festival December 7 and 10, 2019 with 53 events across eight categories and eight venues on the campus.	Intercollegiate	80
Kshitij along with Josh Foundation had organised a Carnival for children with Hearing Impairment from various Schools for the deaf across Mumbai on 27th September, 2019 that is World Deaf Day.	Intercollegiate	350
Team KSHITIJ got the entire star cast of the Hindi film Pati Patni aur Woh--Kartik Aryan, Bhumi Pednekar and Ananya Panday--for the promotion of the film on 22 November 2019.	Collegiate	150
Team KSHITIJ organised training, workshop and demonstration on fire fighting systems and how to deal with crisis situations on 26 November 2019.	Collegiate	172
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for	Number of awards for	Student ID number	Name of the student
------	-------------------------	------------------------	----------------------	----------------------	-------------------	---------------------

			Sports	Cultural		
2019	Bronze	National	1	Nil	40310190 213	Kesar Thakar
2019	Silver	National	1	Nil	Nil	Shurti Singh
2019	Third	National	Nil	1	40311190 881	Deeksha Sonwalkar
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

On 8th July 2019, Students' Council organized the Student Induction Program with the idea to make the fresher's accustomed to the college infrastructure as also the locality. The event received a commendable response with over 190 registrations, making it immensely successful. 'Teachers Day' was celebrated on 16th September, 2019. Under the guidance of the Principal, Dr. Rajpal Shripat Hande, the students expressed their gratitude to the teachers by gifting them an eco-friendly seed card of basil plant. Teachers sow the seeds of knowledge in students and shape them for future - was the message conveyed through these cards. Mithibai College Students' Council has organized "Raas Garba-2019" at Jasodha Rang Mandir on 23rd November, 2019. A lot of stalls were set up for the sponsors which saw an influx of customers for handicrafts to posters, chocolates to dresses. 450 students and teacher participated in the event. 'College Week and Annual Day' celebrated from 16th to 23rd December, 2019. The College Week commenced with Twinning and Chocolate Day on 16th December, 2019, where students dressed up identically with their group of friends and gave chocolate to one another. On Thanksgiving Day a small programme was conducted for the non-teaching staff where students expressed their heartfelt gratitude to the teaching and non-teaching staff by performing dances, sang songs, and did several other activities. On Traditional and Rose Day, Students wore traditional clothing, as an ode to our Indian Culture. Roses were exchanged amongst all which was adherent to the goal of the day. The final day of the College Week was Red, White and Green Day where the students wore colored clothes of specified colour to spread the festive spirits. The students donate items for unprivileged children and a wonderful Christmas day was celebrated by the Students' Council with the little kids at the 'Cry India' Centre. 58th College Annual day was celebrated at Mukesh Patel Auditorium on 23rd December 2019. Here the students perform the acts that have won awards throughout the year in various prestigious events. The performances ranged from western, Indian classical, Bollywood singing, Instrumental performances, Drama, Folk dance, Bollywood group dance, Fashion show among others. The students mesmerized the audience with their splendid performances. The degree certificate distribution ceremony for students who have completed their graduation/post-graduation from Mithibai College in academic year 2018-19, was organized at Mukesh Patel Auditorium on 24th January, 2020.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Mithibai Alumni Association (MAA) is a registered Body with the Registration No. F-42130 (Mumbai) dated 18th August 2011. MAA provides a platform for the ex-students to re-connect with the college. It serves as a window to revisit their time spent in the college campus and ways in which they can give back to their Alma Mater. Mithibai Alumni Association since its inception has been instrumental in bringing the alumni back to the College in various capacities

like speakers, judges, entrepreneurs, counsellors to the present students. Alumni of Mithibai College have excelled in almost every field. They have carved a niche in their fields of interest be it academicians, paramedics, nutritionist, dietitians, scientists, researchers, entrepreneurs, auditors, technologists, environmentalist, theatre, cinema, production, direction, music, dance, choreography etc. Our alumni are also in top positions in industries like pharmacy, healthcare, hospitality, banking, finance etc.

5.4.2 – No. of registered Alumni:

1

5.4.3 – Alumni contribution during the year (in Rupees) :

175000

5.4.4 – Meetings/activities organized by Alumni Association :

An alumni meeting was finalized of 1972 batch specially on 21st March 2020 and in general for all alumni on 27th March 2020 which got cancelled due to lockdown on account of pandemic.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words) The college is a strong proponent of participative management as its philosophy is to provide all its stakeholders the best work environment. Decentralization is the key to the same and is practised at all levels from the departmental level to the administrative office. The Principal as the administrator delegates responsibilities amongst the other administrators, viz. the four Vice-Principals. The Vice-Principals delegate the responsibilities to Heads of Departments who through the faculty facilitate the job completion. Several measures provide operational autonomy to the departments like the workload and allocation of courses for teaching -learning process is decided in consultation with the faculty members and head of department, liberty to spend the allocated budget on upgradation of their laboratory facilities within the allocated budget, autonomy to carry out research projects and apply for funding for the same as well as the use of pedagogical tools for experiential learning. The college has various committees with the Principal as the ex-officio chairperson, to look into various other aspects of academics and administration. The Principal and the members of various committees participate in decision-making, which creates a democratic and participatory environment. At the administrative office the Registrar, Office Superintendent, the Accountant and Finance and Accounts officer with their team carry towards completion the administrative requirements. An example is the utilization of the RUSA 2 -Component grant. Together the administrators, faculty, staff and students decided to strengthen higher education by further enhancing the strengths of the college. Thus, as per the allocation of funds, the execution for strengthening the six Centres, viz- Digital Campus, Integrated Research centre, Centre for Human excellence, Knowledge hub, Centre for Holistic wellness as well as the Entrepreneurship cell and skill hub was undertaken. Skill enrichment for both faculty as well as students through various sessions by eminent speakers were conducted. Similarly, the DBT star college funds were utilised by the beneficiary departments to not only enrich the skill set to conduct independent scientific experiments/ projects but also for societal needs through various outreach activities. In all these activities, the major stakeholders - the students were involved not only in the

execution but also in the planning. Thus, leadership skills as well as team participation was strengthened. To be global employers and leaders, spirit of independent enquiry needs to be inculcated in the current generation. With a similar mission, the college on gaining autonomy has added components like research projects, presentations and internships in the syllabus. Such opportunities have helped the students to harness the lateral thinking and reasoning skills. They voluntarily come forward through the different student committees / societies to help in the administration. Thus, at college level itself the students are gaining insight into the significance of decentralization. Thus, all stake holders are involved to take the college ahead, as decentralization facilitates the individuals to take independent decisions, in line to achieve the mission and vision of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>Mithibai College aims to maintain highest levels of transparency with regards to the admission process. Being responsive to the stress levels faced by students and parents during the admission period and keeping in mind the fact that we have a large number of students applying from across the country and the world, admissions are fully processed online. Admissions are conducted through SAP software (ERP) .</p> <p>Through a dynamic website, the applicants are guided through SAP to fill their admission forms. The details and process of admission are available on college website, prospectus and notice boards for clarity and ease of access. Another novel exercise in recent years that has been extremely successful was that of YAMI–Young Ambassadors of Mithibai–comprising of student volunteers. Under the guidance of the faculty members, these volunteers have been of immense help in solving queries, assisting new applicants and parents with the admission process and managing the Help Desk in the Admission Area. Merit lists are generated as per the guidelines set out by the University of Mumbai. Admissions for Undergraduate and Post Graduate programmes are thereafter undertaken strictly as per the lists generated by the SAP. The college has always strived to encourage an admission policy that favours meritorious students irrespective of their social and economic background.</p>

The entire process is closely monitored by the Admission Committee. Observations from the process are deliberated upon by the Committee to improve upon the same for the ensuing years.

Industry Interaction / Collaboration

Expertise from course specific industries is invited to provide the learners an opportunity for interaction. The syllabus grants autonomy to conduct study tours/ field projects/ industry visits. All the Boards of Studies consist of at least one member from the industry to address the perspective of future employers. The college is collaborating with TCS iON for making the examination and evaluation system robust. Question papers are generated a few hours before the examination from a question bank without human intervention.

Human Resource Management

Human Resource Management: Our educational environment today is entrepreneurial and competitive. To succeed in such an atmosphere, we believe in tapping the quality of our human resources, and further empowering them periodically. We value the task of human resource management and is much at the heart of our educational administration. SVKM's Mithibai College (Autonomous) adopts the following strategies to strengthen our human resource management.

- The UGC/ Government guidelines for faculty / administrative recruitment are followed.
- Demonstration lectures are conducted before recruitment.
- Faculties for professional self-financed courses are also appointed as per UGC norms of the VII pay commission.
- The SAP system is employed to maintain detailed records about our faculty, non-teaching staff and students.
- The Oracle application is under development as an online human capital management platform for all employees.
- The SVKM management has appointed faculty as well as non-teaching staff in lieu of absence of NOCs from the Government against vacant posts.
- Advance payment against salary is provided to the newly recruited staff members.

Library, ICT and Physical Infrastructure / Instrumentation

The quality improvement strategies adopted in the Library during 2019-2020:

- RFID Technology: The RFID

system integration with pasting work of security tag on every book was completed in December 2019. A Book drop machine for Self-Check-in of books and a Self-Check-out Kiosk, a part of RFID system, was also installed in the library to save the user's time. • Surveillance System: Up-gradation of the existing analogue CCTV Surveillance system into Digital system with the high-definition cameras was carried out. Total 25 CCTV cameras were installed for the surveillance of the library.

Research and Development

Research and Development: As suggested by IQAC, the management has appointed Vice Principal Research, Consultancy and Collaboration. This initiative of the management underlines the strong emphasis the management pays to promote research culture in the institute. Mithibai College (Autonomous) strongly believes that in a globalised world, the role of research in an academic institution is significant for its sustainability and development. The quality of research directly translates to the quality of teaching and learning in the classroom, thereby benefiting the students, the society and the country. The promotion of research in a huge and diverse country like India will help the nation evolve as a knowledge reservoir in the international arena. With this as the ethos of the institution, Mithibai college has devised a comprehensive Research Policy that aims to formulate mandatory research goals for individual faculty.

4895_Download_Research_policy.pdf (mithibai.ac.in) With adequate infrastructure for quality research and an encouraging academic environment, the college boasts of 14 Ph.D. guides.

Research (mithibai.ac.in) In the academic year 2019-20, 30 research students are registered in various years of their Ph.D. program and 12 more are to be registered.

4415_Download_Ph.D. Students registration list 2019-20.pdf (mithibai.ac.in) The need for sharing knowledge between research institutions and industry has become increasingly evident. The emerging importance of interdisciplinary fields has given rise to institutional collaborations that

allow knowledge to be pooled together.

The College has also established collaborations with various research institutes. To foster a research culture in the College, Manshodhan- A Research Meet was revived in February 2020, in order to provide a platform for young students and researchers to present their work alongside their peers and faculty, and in-turn gain from the academicians and industry experts so they can enhance their study and finding areas for further research.

In order to acknowledge the contribution of women to science and research, Ministry of Science Technology announced the theme of National Science Day 2020 as 'Women in Science'. Distinguished female scientists were part of the elite panel of speakers at Conclave 2020. The various departments of the college regularly organise field visits/educational visits to prominent research institutes of the country so as to foster and inculcate research aptitude. Under DBT- STAR scheme departments organize outreach activities to promote science not only at the degree level but also at the school level. A Short Term Course on 'Biostatistics and Research Methodology' was organized to give participants a detailed overview on statistics and experimental design. A committee has been constituted that guides students to participate in State Level Research meets like Aavishkar

Examination and Evaluation

Examination and Evaluation: The college management strongly believes that the examination and evaluation system should be very robust. The learner is evaluated at the term end examination (75 of total marks) along with continuous evaluation comprising 25 of total marks. Many faculty members use the student portal, the in-house developed LMS, for conducting continuous evaluation. To motivate a system free of rote learning, various tools such as group discussions, research paper reading and comprehension, home assignments and viva voce, etc. are adopted. The college procured the iON technology from TCS for content authorising engine (CAE) and on-screen marking (OSM). CAE facilitates question paper generation

by randomization of questions from a question bank. Technological advancements have been extensively incorporated in examination and evaluation process. This not only streamlines the process but also makes it much faster, with minimum human interference

Teaching and Learning

? Teaching and Learning: Teaching learning process is aimed at imparting overall development of the stakeholders. The role of learning is extremely important in the preparation of adolescents and youth for citizenship in society. The learning process inculcates the students to think, and analyse critically to be creative. To provide such a conducive teaching-learning environment:

- Smart classrooms have been conceptualised.
- ICT tools are used by the faculties for better understanding and reinforcement of the concepts.
- Different pedagogical techniques are adopted, depending on the need of the course, such as Flip Classrooms, RBPT, Learning via presentations, digital resources, Videos, Stock Market Analysis, field trips, industrial visits, etc.
- Providing the stakeholders an environment of research for continuous growth as independent researchers and problem solvers.
- Mithibai College is thus fast emerging as a centre for nurturing lateral and innovative thinking. The faculty has not only developed the syllabi but also the teaching methodologies to cater to the technologically savvy students and enhance the teaching- learning process. The outlined innovative practices in teaching methodologies, research, extension work, and cultural activities ultimately fulfil the broader objectives of positive transformation and meeting the aspirations and expectations of our students. Our college is thus, striving to achieve quality all-round education for students with dedicated contributions from all the stakeholders.

Curriculum Development

Curriculum Development: Under autonomous status, the college has incorporated changes in the syllabus at par with the needs of industry. Expertise of renowned academicians from other autonomous colleges, universities

and research institutes, is available on the different Boards of Studies (BoS). Syllabus revamping includes initial work by the faculty followed by valuable inputs from BoS, for improvisation. In this process, the faculty map the curricula with best colleges at the national and international levels, to bridge the gaps in knowledge domain. The SVKM management has appointed industry advisor on BOS (in addition to the required number as per Gazette) to enrich the syllabi to make them more competent and skilled-based. To give an edge to learners from our institute to be global employees/ employers, the B.Com. (Honours) program was initiated. The program caters to the special needs of students' keen on pursuing Chartered accountancy as a career.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>Planning and Development:</p> <ul style="list-style-type: none"> • Academic Planning- Display of regular timetable, academic calendar for the academic on students portal, and the college website. • Administrative planning- Display of all notices/circulars on the LED monitor/ college website / student's portal. SAP-ERP for financial expenditure planning and execution. • Intra-communication between faculty and non-teaching staff is through official email ID's while between students and learners, social media is also used for communication
Administration	<p>The college has a sound use of technology for administration. The college communicates with its stake holders using emails and social media. The SAP system with its three modules, viz. student's life cycle, human resources and is the tool for effective administration.</p>
Finance and Accounts	<p>Finance and Accounts: The ERP -SAP is the platform for finance and accounts management. The college conducts financial transactions only via cheque, draft or electronic transfer. All remunerations are facilitated through bank transfer or cheques. The accounts module maintains the budget and all transactions to vendors are mediated against the allocated budget.</p>

<p align="center">Student Admission and Support</p>	<p>Student Admission and Support: SAP as an ERP was initiated in the college since 2011. The student's admission process is done using the SAP software (ERP). All students are provided with a unique SAP number and all records for students, namely admission, attendance, results and progression are mediated through SAP. This also facilitates retrieving of all information of the student at the click of a button. Student support services include the usage of student's portal (LMS) for information dissemination along with information made available on the college website. Admissions through SAP are tamper-proof with total transparency in the process.</p>
<p align="center">Examination</p>	<p>Examination: For the examination, the generation and dispatch of admit cards is mediated via SAP. The system is based on use of SAP for the result declaration wherein the students receive their result on their registered email ID. The application for redressal is using the same system. The mammoth task of result processing is also done in-house, with the ERP.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Faculty Members	Different national and international conferences	Nil	62800
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	FDP on Blooms and Andersons Taxonomy	Nil	15/06/2019	15/06/2019	210	Nil

2020	FDP on Preparation of Blue Print and Test paper	Nil	29/06/2019	29/06/2019	210	Nil
2020	5 Days Online Certificate course in Exploring MS EXCEL MS Word	Nil	20/04/2020	24/04/2020	25	90
2020	Certificate Course in Communication Skills by Dr. Shweta Salian	Nil	10/04/2020	13/04/2020	33	90
Nil	Staff/Faculty Webinars	Nil	26/03/2020	17/05/2020	112	30
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Workshops and Other Courses	1413	01/06/2019	30/05/2020	Nil
UGC sponsored Refresher course	16	01/06/2019	30/05/2020	14
UGC sponsored Orientation course	5	01/06/2019	30/05/2020	21
Faculty Development Programme	102	01/06/2019	30/05/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
140	21	180	46

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
6.3.5 Welfare schemes for Teaching and Non-	6.3.5 Welfare schemes for Teaching and Non-	Nil

teaching: • Pension order on the last day of work. • Advance payment against salary to the newly recruited staff members . • Provision of personal e-mail id to every staff member for intra mail and other communications with University or other statutory bodies Computer and internet facility for non-teaching staff members. • Rs.1,00,000/- Medical Insurance coverage for all staff members including contractual staff and their family members. • Accident insurance of Rs.10,00,000/- for all staff members • Appointment of Unaided staff members as per the aided norms. Salary payment at par with the aided staff as per VII pay recommendations. • 25 fee concession to the wards of the staff members studying in any of the institutions run by the SVKM management. • Felicitation of the staff members on completion of their twenty-five years of service with a memento/Gift in recognition of their long association with the college. • Silver memento on retirement. • Financial assistance to the teaching faculty to attend Seminars/Conferences in India and Abroad to encourage and promote Research. • Financial assistance for purchase of Hi-tech and sophisticated equipment for research required by the departments. • Round the clock security for the safety of students, staff and premises. • Medical services of two

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doctors working in shifts at the Health Post to attend to all medical emergencies. • Wi-Fi facility for staff and students. • Air-conditioned College office, Reception lobby, laboratories and classrooms. • Separate house-keeping staff in three shifts for maintaining cleanliness in addition to regular staff. • Gymnasium facilities for all the staff members. • Employees Co-operative Credit Society: A registered society formed in 2001-2002 with a strength of 304 members at present. It has been awarded as the Best Employees Co-operative Credit Society (2012-2013), and also an "A" grade for past five consecutive years by the Audit committee - provides various types of financial assistance to its needy members. Profit is shared in the form of dividend with its members approx. of 14 from the past 2 years, before which it was 13. • Encouragement to the non-teaching staff to pursue higher studies to participate in intercollegiate programs / festivals / sports /workshops and training courses held at various colleges/university for Library Science workshops, laboratory techniques courses. • Special training sessions conducted for non-teaching staff for enriching them in skills required at work as well as for personal growth. • Regular training sessions for the office staff in

doctors working in shifts at the Health Post to attend to all medical emergencies. • Wi-Fi facility for staff and students. • Air-conditioned College office, Reception lobby, laboratories and classrooms. • Separate house-keeping staff in three shifts for maintaining cleanliness in addition to regular staff. • Gymnasium facilities for all the staff members. • Employees Co-operative Credit Society: A registered society formed in 2001-2002 with a strength of 304 members at present. It has been awarded as the Best Employees Co-operative Credit Society (2012-2013), and also an "A" grade for past five consecutive years by the Audit committee - provides various types of financial assistance to its needy members. Profit is shared in the form of dividend with its members approx. of 14 from the past 2 years, before which it was 13. • Encouragement to the non-teaching staff to pursue higher studies to participate in intercollegiate programs / festivals / sports /workshops and training courses held at various colleges/university for Library Science workshops, laboratory techniques courses. • Special training sessions conducted for non-teaching staff for enriching them in skills required at work as well as for personal growth. • Regular training sessions for the office staff in

SAP modules organized by the Central IT staff. • Appointment of Fire Officer to ensure fire safety.

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6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college policy encourages transparency in all aspects. For the same, regular financial audits are conducted quarterly as well as at the end of the financial year by Auditors-Kishore Parikh and Company Chartered accountants. The external audit agencies from Government visit the college as per their convenience.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Funds received from Management	74619697	For meeting the administrative/ salary expenses and sponsorship for college festivals
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NMIMS	No	Nil
Administrative	No	Nil	Yes	Kishore Parikh and Company Chartered accountants

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Few departments like Psychology, Biochemistry etc. hold meetings to brief parents of the well-being of their wards.

6.5.3 – Development programmes for support staff (at least three)

- Rs.1,00,000/- Medical Insurance coverage for all staff members including contractual staff and their family members.
- Accident insurance of Rs.10,00,000/- for all staff members
- Upto 25 percent fee concession to the wards of the staff members studying in any of the institutions run by the SVKM management.
- Felicitation of the staff members on completion of their twenty-five years of service with a memento/Gift in recognition of their long association with the college.
- Employees Co-operative Credit Society: A registered society formed in 2001-2002 with a strength of 304 members at present. It has been awarded as the Best Employees Co-operative Credit Society (2012-2013), and also an "A "grade for past five consecutive years by the Audit

committee - provides various types of financial assistance to its needy members. Profit is shared in the form of dividend with its members approx. of 14 from the past 2 years, before which it was 13. • Encouragement to the Non-teaching staff to pursue higher studies to participate in intercollegiate programs / festivals / sports /workshops and training courses held at various colleges/university for Library Science work-shops, laboratory techniques courses. • Special training sessions conducted for Non-teaching staff. • Regular training sessions for the office staff in SAP modules organized by the Central IT staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Autonomous status
- Grant from RUSA-2, Component 8
- Grant from DST-FIST
- Grant of DBT-Star College Scheme
- Best College award
- Establishment of Entrepreneurship cell and skill hub
- B. Com (Special batch)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Regular meeting of Internal Quality Assurance Cell (IQAC)	27/07/2019	27/07/2019	27/07/2019	15
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Ms. Aanchal Narang (trainer and counsellor working with LGBTQIA, queer affirmatives and alternative sexuality) on Gender, sexuality and Identity	19/07/2019	19/07/2019	85	10
Ambassadors of Mithibai (YAMI) student	22/11/2019	22/11/2019	60	Nil

group organised a Shaolin Kung-Fu Workshop for female students to apprise the students about the importance of Self Defence

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college has made conscious efforts for environmental consciousness. The college: • All lights in the college are LEDs. • Air-conditioners are run at 24oC. • Library has automatic cut-offs, which switches off the ACs depending on the number of students in the library. • Water Harvesting has been facilitated. Plastic recycling initiative with Bisleri India Pvt. Ltd.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	Yes	3
Rest Rooms	Yes	3
Scribes for examination	Yes	6
Special skill development for differently abled students	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	13/06/2019	2	Photography competition on the theme Plastic Menace-Silent Killer	Use of plastic bags	57
2019	1	1	17/02/2020	2	DBT-Outreach Activity Ideas for	Sustainable development goals	186

					Action to raise awareness		
2019	Nil	1	20/06/2019	40	UBUNTU	Community service	35
2019	Nil	1	20/06/2019	10	Gratitude day for non-teaching staff	Appreciation efforts	35
2019	Nil	1	27/06/2019	4	Visit to Orphanage-Cheshire Homes India	Sensitization Compassion to destitute	35
2019	Nil	1	16/08/2019	5	Donation for flood affected persons	Helpless under privileged disaster affected people	150
2019	1	1	16/08/2019	4	International coastal clean-up day- Juhu Beach Cleaning	Pollution of coast due to dumping of solid waste	100
2019	1	1	16/08/2019	4	AIDS awareness	Lack of awareness support to HIV patient	65
2019	Nil	1	16/08/2019	4	Blood Donation	Inadequate blood supply	300
2019	1	1	25/06/2019	1	Vanrai Bandhara construction in Arose village, near Murbad	Water scarcity	4
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Student Handbook and	06/06/2019	The manual serves as a

Prospectus		ready reckoner for the student. It provides data to cater to necessities of students as courses offered, no. of seats, infrastructure facilities, faculty, administration facilities, etc. https://www.mithibai.ac.in/Common/Uploads/HomeTemplate/WNDoc_degree20prospectus20for20website.pdf
Anti- Ragging	06/06/2019	The manual mentions about anti-ragging policy followed by the institution also makes them aware of consequences thereafter for any misconduct of discipline within the college premises. https://mithibai.ac.in/Antiragging20Committee/M__570
Guidelines for students (Online Examination)	02/04/2020	The proforma provides guidelines to be followed for by the students of the post graduate classes w.r.t. online mode of examinations. https://mithibai.ac.in/Common/Uploads/TabbedContentTemplate/4707_Download_UG20Nottice.pdf https://mithibai.ac.in/Common/Uploads/TabbedContentTemplate/4708_Download_PG20Giudelines0001.pdf
Library Guidelines	06/06/2019	The manual is a complete guide to state-of-art infrastructure facilities, books, journals, periodicals, etc. available for the students to avail optimum benefits. Code of conduct to be followed in library, various online tools facilities available for references, issue of books journals, total available study materials subject wise also electronic issue facilities available in the library along with annual exhibition of resources materials. http

		s://mithibai.ac.in/Common/Uploads/TabbedContentTemplate/4520_Download_GUIDELINES20FOR20ONLINE20TEACHING20LEARNING202020.pdf
Mithibai Vision and Mission:	06/06/2019	<p>Mission By strengthening the teaching-learning process through innovative practices, the institution will stimulate the spirit of scientific enquiry and discovery in academics. By providing state-of-the-art institutional infrastructure and excellent human resources the college will foster a better educational environment. The institute will also impart training in entrepreneurial and life skills for enhancing employability. Vision To be recognised as a premier educational institution that practises quality pedagogy, encourages innovation and research while instilling values and providing a vibrant environment for the holistic development of students into valuable global citizens. https://www.mithibai.ac.in/Missionand20Vision/M__229#:~:text=to%20be%20recognised%20as%20a%20students%20into%20valuable%20global%20citizens https://mithibai.ac.in/Common/Uploads/ContentTemplate/1025_Download_Final20Information20Manual20for20student20services.pdf</p>
Information Manual for students services	06/06/2019	The manual serves as a ready reckoner for the student. It provides data to cater to necessities of students as railway concession, duplicate mark sheet, transcript, Bonafide certificate etc., along with the

		<p>proforma for applying for the same as well as the process for obtaining the same. https://mithibai.ac.in/Common/Uploads/ContentTemplate/1025_Download_Final20Information20Manual20for20student20services.pdf</p>
Examination Guidelines	06/06/2019	<p>The college was granted autonomous status in the academic year 2018-19. To enrich students with the change from affiliation system to autonomous one, the guidelines were published on the college website to provide them guidelines information related to examinations. https://mithibai.ac.in/Common/Uploads/TabbedContentTemplate/4707_Download_UG20Nottice.pdf</p>
Vishaka Guidelines	06/06/2019	<p>Mithibai College completely respects identity of every individuals and follows Vishakha guidelines, Having Regard to the definition of 'human rights' in Section 2 (d) of the Protection of Human Rights Act, 1993, Taking Note of the fact that the present civil and penal laws in India do not adequately provide for specific protection of women from sexual harassment in work places and that enactment of such legislation will take considerable time, It is necessary and expedient for employers in work places as well as other responsible persons or institutions to observe certain guidelines to ensure the prevention of sexual harassment of women. https://mithibai.ac.in/Common/Uploads/HomeTemplate/CDoc_Vishaka-Guidelines.pdf</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Mr Shailesh Gandhi delivered a talk on the RTI Act and its Amendment for FYBMM students	09/08/2019	09/08/2019	60
Mithinews- Circulated every morning to create awareness on significance of each day	01/06/2019	30/05/2020	5000

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- LED lights in campus
- Air conditioners run at 24oC.
- Communication without use of paper using IT.
- Use of green practises in the laboratories
- Switching off of electric equipment's when not in use
- Plastic bottle recycling with Bisleri India Pvt. Ltd.
- Serving drinking water in glasses as against water bottles
- E-Waste collection drive.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I: TITLE OF THE PRACTICE PROMOTION OF INTERDISCIPLINARY RESEARCH

Goal: To motivate and inculcate research culture amongst students and overcome the compartmentalization of disciplines. **Context:** The college aims to transmit information and knowledge through value added research for the benefit of the mankind in particular and the country and world at large. In order to achieve this goal, the college encourages not only postgraduate students but even undergraduate students to take-up inter-disciplinary research. In this context, the college had been holding Manshodhan - Inter SVKM institutes research meet, wherein students across different faculties, viz. arts, law, science, pharmacy, commerce, management, and technology from all institutes under the SVKM banner present their research work. We reinstated the research meet after a gap of 3 years. **The Practice:** The DBT Star college scheme gave impetus for inculcation of research culture at the undergraduate level. The students were exposed to additional practicals which honed their analytical reasoning skills. Further, the grant of autonomous status has provided the platform to incorporate research projects and internships in the curriculum, especially in case of students from Arts and Commerce faculty, where research philosophy needs more ingraining. Thus, from the initial years of degree program itself, critical thinking is instilled in the students. With their interests now aroused in research, the students are encouraged to participate in inter-disciplinary research. The students are then inspired to formulate their research proposals for participation in Manshodhan, Aviskar and similar research conventions to exhibit their research skills. With each passing year increasing number of students are participating in research fests, under the guidance of their mentors. This has given an enriched platform to teachers to augment teaching-learning along with generation, extension, and amplification of information, wherein mentors take the advance step to guide the students in presenting their research outcomes. Under the RUSA-2 grant, upgradation of the central instrumentation laboratory facility through purchase of various hi-tech instruments has facilitated research outcomes. **Evidence of success:** Over the years, an increased focus on research has been observed at Mithibai College.

Both students and faculty have benefitted from the above-mentioned measures and faculty members are now mentoring students in shaping and evolving their innovative ideas through research with promotion of entrepreneurship.

Manshodhan is a platform for students from all SVKM institutes to extend a helping hand in acquiring scientific knowledge in disciplines other than their own. In Manshodhan 2019, 230 students participated in the different levels and categories. In addition, this platform has been influential in developing networking and team building with transformation of learners to researchers and moving towards their transformation to entrepreneurship. In future, these teacher-learner partnerships might metamorphize into sustainable start-ups through research and development. This is evident from the fact that since the last two academic years, Mithibai College students have been awarded the First Prize at the prestigious start-up competition, the Chancellor's Challenge of NMIMS University. Our students are competing and winning against students at professional institutes because of their strong interdisciplinary research-

based foundation. Problems encountered and resources required: Inspiring students to participate in these programmes and research skill augmentation is challenging as the students get short time for accomplishment due to academic commitments, professional courses being pursued, taking care of academic development as well as and personal commitments. However, the enthusiastic faculty strives to motivate students to achieve this goal and RUSA-2 grant has provided substantial funds to upgrade research facilities that will enhance quality research in near future. This will also help groom the overall persona of the students promoting their all-round development.

BEST PRACTICE II: TITLE OF THE PRACTICE: PIONEERING REFORMS IN EXAMINATION AND EVALUATION Goal:

Evaluation is an integral part of the learning process. It holds close association with the curriculum and instruction. To move ahead with outcome-based education and achievement of curriculum outcomes, assessment plays a significant role in evaluating the progress and improving the quality of student learning. Thus, the strengthening of this system was envisaged.

Context: The college aims to guide the learners to be global employees / employers. A robust examination and evaluation system is integral to this aim. The college has already been using the student life-cycle module of SAP for all processes from admission to progression to final exit, post completing the degree programs. The pre-examination activities as issue of admit card, generation of bar-codes for answer books, as well as result processing was already digital. To make the examination process digital, the college has taken several measures. We have collaborated with TCS iON for the generation of question papers from a question bank using the content authorizing engine (CAE) rather than the manually pre-set question papers. Further, the answer books have been bar coded to hide the identity of the candidate. To make the process digital, onscreen marking (OSM) has also been initiated, which has made the process of evaluation assessor friendly. **The Practice:** Initially, the college identified a few technologically savvy faculty members who were the designated Change Champions. The team from TCSiON trained the Change Champions who, in turn, conducted several intensive sessions to train the rest of the faculty. In case of problems, the Change Champions also took on the role of troubleshooting. Designated question paper creators and reviewers were identified by the HoDs. The role of the question paper creator was to add questions of appropriate marks and suitable difficulty pertaining to the relevant modules in the CAE programme. All paper setters were required to upload a question bank comprising of 1.5 times questions required for generation of three sets of question papers. The reviewers would then critically go through the questions, and make necessary corrections, if any. The reviewer would also be required to clearly elucidate the question paper pattern and the norms for the computerized generation of the same. On the day/ a day prior, to/ of the examination, the Examination and Evaluation Committee chairperson, generated the question paper, using the engine. Thus, the

probability of every question of appearing in the generated question paper was equal and unique. The question papers were then photocopied in the control room (fitted with CCTV), for distribution. The questions used for the generation of the question papers for a particular set are thereafter locked and not available for generation of the next set of papers. Thus, the probability of questions being repeated in subsequent sets of question papers is totally negated. The evaluation of answer books was facilitated by OSM. This proved to be a blessing since all the faculty were already familiar with the process, having used it during the odd semester examinations, and the declaration of lockdown midway through the examination of the even semesters did not hamper the assessment. Evidence of success: The college has over the years been evaluating the quality of question papers through a review process by the moderators who are invited. It was overwhelming to note that in the moderators reports on quality of question paper generated via CAE, the quality of the papers was as high as when done manually. The ease of setting of question papers was appreciated by all faculty as with a larger question bank, the process of additional question paper sets preparation for the re-examination was simplified. There was no human intellectual intervention in the generation of the question paper thus ensuring confidentiality. Problems encountered and resources required: The modality for uploading the question bank as well as template preparation was initially challenging. During the first term examinations for the academic year 2019-20, only the first-year undergraduate program question papers were generated through CAE. As the question bank had to be typed and loaded online, faculties teaching subjects as Chemistry, Mathematics and Statistics, faced problems in typing the questions as the inbuilt TCS-iON software was not very compliant with their requirements. This problem has already been communicated to TCS, so that during the next phase of CAE, requisite arrangements may be made. It is further envisaged, as the next progression, to strengthen the process of question paper generation, via the inclusion of Bloom's taxonomy criteria in the norms.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.mithibai.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college has been able to implement a curriculum wherein not only has the upgradation been done with reference to the content, but the teaching-learning process has been fortified via use of innovative pedagogical tools and ICT enabled amenities. Further, state-of-the-art institutional infrastructure along with well-informed faculty have fostered a better educational milieu. Evaluation involving honing of analytical reasoning and lateral thinking skills has also led to inspiration of innovation and research. This has led to the provision for the holistic development of students, ready for global employment with ability to face challenges. Thus, to the major stake holders, the college is providing a platform to objectify their talents and inspire them to shape their passion into profession. As an institute, training is also being imparted in entrepreneurial skills for enhancing employability. One of the strengths of the college is its resilient cultural team partaking and winning inter-collegiate events across the city as well as providing a helping hand to the needy. The students are also being inculcated to develop sensitivity towards the society at large through various Institutional Social responsibility (ISR) activities. The college festival - Kshitij with student participation from across the country, as well as the multiple departmental activities enables all-round development of the learners.

Provide the weblink of the institution

<https://www.mithibai.ac.in>

8.Future Plans of Actions for Next Academic Year

- Strengthening examination and evaluation with use of CAE and minimizing human intervention.
- Focusing on research by under-graduate and post-graduate students.
- Enhancing student participation at Avishkar and other research conventions.
- Organizing capacity building programs for faculty and students.
- Bridging the gap between industry-academia through various add-on certificate programmes.
- Enhancing placements especially at the post-graduate level.
- Organizing national level conferences, workshops and seminars.
- Encouraging and promote entrepreneurship and international linkages.