



**NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016 to December 2023)**  
Granted under RUSA for Enhancing Quality & Excellence in select Autonomous Colleges  
Granted under FIST-DST & Star College Scheme of DBT, Government of India  
Best College (2016-17), University of Mumbai

**Date: 17/07/2021**

## **NOTICE**

### **M.A/ M.COM/ M.SC-SEM II 2020-2021.**

Students of above mentioned classes are hereby informed that their attendance for the period from 15TH APRIL 2021 to 17TH JULY, 2021 will be displayed on the SVKM Student Portal.

As per rules of Mithibai College (Autonomous), students who have failed to maintain the overall attendance of 75% & 70% in each subject in PG.Sem II are called upon to:

- To attend the personal hearing on 19/07/2021 with their respective Class Mentor along-with written explanation and supporting documents as to the reason for shortfall in attendance and as to why appropriate action should not be initiated as per the rules.
- Make a representation, about the veracity of the attendance details to the College latest by 21.07.2021 failing which it will be deemed that you have accepted the attendance data as displayed on the SVKM Student Portal is correct.

**Dr. Ulka Chodankar**  
Convener, Attendance Committee

**Dr. Krutika Desai**  
I/C Principal



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## NOTICE

All the students are hereby informed that for consideration of medical cases the students have to compulsorily forward application with personal details in prescribed format (available on website & Student portal) and attach medical certificates and documentation of their ailments [(COVID-19 Certificates), surgery discharge cards, proof of hospitalization] only to Vice-Principals.

Only on the recommendations of the Vice-Principals, will the medical condition be considered. Kindly note where students weren't explicitly advised bed rest and / or no hospitalization occurred, said students will not be considered for attendance

It has been observed that many students are submitting medical certificates which aren't valid or authentic.

Students are informed that they should not indulge in such activities

Strict action will be enforced on students who indulge in such malpractices.

Attendance Committee  
Convener

Dr. Krutika Desai  
I/C Principal



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Dear Parent/ Guardian

**UG Sem III & SEM V  
SY/TY BA/BSC/BCOM/BAF/BBI/BFM/BMM/BMS**

This is to bring to your notice that every student at the time of admission has to mandatorily fill the attendance undertaking form to be eligible for admission. Until the college receives a signed undertaking the admission of the student is considered to be provisional.

One undertaking has already been filled by you at the time of admission giving your acceptance for the attendance norms as mandated by the college. The undertaking is filled by the student for the entire academic year and not a particular semester. To make the teaching/ learning process more accessible during the unprecedented situation of COVID, SVKM's Mithibai College has provided access to MS TEAMS online platform at no extra cost to the students.

However, to successfully ensure a fruitful teaching/ learning process the students will have to attend 100% lectures online/offline. In this academic year College will follow government directives received time to time for teaching learning process. Mithibai College is following government's guidelines and all standard operating procedures. If the offline lectures are to be conducted, those will be after due diligence and will be as per the Government directives received from time to time.

We would like to assure you that the college will take utmost care to keep the safety of students a priority and ensure that social distancing norms are maintained on campus and in classrooms.

Kindly submit the filled undertaking to the class mentor on Tuesday 20.07.2021 at 02.00 PM without which the student will be considered ineligible to write the examination.

Convenor  
Attendance Committee

I/C Principal