

**APPLICATION FOR CANCELLATION OF ADMISSION (1st and IInd Term)
(DEGREE COLLEGE)**

Date : _____

To,
The Principal,
Mithibai College of Arts, Sci. & Com.
Vile Parle (West),
Mumbai - 400 056.

Sir,

I would like to cancel my admission in the College.

1. NAME : SHRI/MISS _____
(Surname) (Own Name) (Father's Name)

2. CLASS : _____ DIV. _____ ROLL NO.: _____

3. FEE RECEIPT NO.: _____ DATED _____

4. RESIDENTIAL ADDRESS : _____
_____ TEL. NO.: _____

I request you to return my original certificates and refund the fees as per rules.

Yours faithfully,

Signature of the Guardian

Signature of the Student

LIBRARY DEPARTMENT : The student has returned the identity card and Book card and has no dues.

Date _____

Signature of the Librarian

ENROLMENT SECTION : The student has / not submitted Enrolment Application Form and the fees are sent to the University.

Date _____

Signature of the Clerk

Cancel the admission, return the original certificates and refund the fees as per rules.

Authorised Signatory

Admission Cancelled :

1. Original certificates issued.

Received Original Marksheet

2. Fees Refunded Rs. _____

Date : _____

Student's Signature

Signature of the Clerk

CHEQUE OF REFUND OF FEES TO BE DRAWN IN FAVOUR OF