



Shri Vile Parle Kelavani Mandal's
**MITHIBAI COLLEGE OF ARTS, CHAUHAN INSTITUTE OF SCIENCE &
AMRUTBEN JIVANLAL COLLEGE OF COMMERCE AND ECONOMICS**
(AUTONOMOUS)



NAAC Reaccredited 'A' Grade, CGPA:3.57 (February 2016)

Granted under RUSA for Research, Innovation and Quality Improvement
Granted under FIST-DST & Star College Scheme of DBT, Government of India
Best College (2016-17), University of Mumbai.

**FREQUENTLY ASKED QUERIES REGARDING ADMISSIONS TO
F.Y.B.A./B.Sc./B.Com (AIDED)
F.Y.B.Sc- Biochemistry / Biotechnology / Computer Science (Unaided)
F.Y.B.M.S./B.A.F./B.B.I./B.F.M./B.M.M. (Unaided)**

1. Students are required to fill in the online **University of Mumbai Pre-enrollment form** (mum.digitaluniversity.ac) and take print-outs .
2. Register for filling up the college online **Preadmission form (Phase-I)** on the Mithibai website homepage (www.mithibai.ac.in) OR
<http://svkmepndbci.svkm.ac.in:50000/irj/portal>
3. Students are required to make the **mandatory online payment** of Rs. 100/- as admission processing fees **failing which their form will not be considered for merit list generation and for admission.**
4. The online application must be made within the specified dates stipulated by the college.
5. Through a single login, you can apply for multiple programs and multiple categories (if applicable) in same college without filling the same information again
6. Diploma or IB applicants should apply under Diploma or IB category only, they are not eligible to apply under any other admission category.
7. Please ensure that the email-ID provided by you is an authentic and operational one. The same will be used to send important information/ announcements/ admit card/ examination results and documents. In case of incorrect email ID provided, the college will not be responsible for non-delivery of the above information.
8. Kindly note that the name of student in the admission form, should appear as in the Class XIIth Marksheet.
9. **Merit lists** will be displayed on the college notice board as well as on the college website.
10. Students whose names appear in the merit list will be required to again log on to the Mithibai website (www.mithibai.ac.in) OR
<http://svkmepndbci.svkm.ac.in:50000/irj/portal>, and fill up the college **Final Admission form (Phase-II)** and submit it and take a print of the form duly filled & signed.
11. Submission of the **duly filled final admission form** (print out) **along with the following documents:**
 - a) University Pre-enrolment form. (b) College pre-admission form (phase II). (c) Copies of Aadhar card (d) Class XIIth mark sheet (original mark sheet along with two attested copies). (e) Original and Xerox copies of college leaving certificate. (f) Class Xth attested mark sheet (g) Xerox copy of fee receipt of provisional eligibility certificate (h) Xerox copies of transfer certificate (if applicable) (i) Xerox copies of Migration certificate (if applicable) (j) If applying under minority category proof of linguistic Gujarati minority as one of the following documents: Original copy of affidavit of Rs.100/ (franking) stating that candidate belongs to Gujarati speaking community / Vasti Patrika with the name of the applicant and family members/ If mother is Gujarati then her marriage certificate/ Community Certificate on the letter head with Registration no. of the society. (k) Prima facie letter of eligibility, from University of Mumbai, for foreign boards (l) Gap certificate (affidavit on a stamp paper of Rs.100) (m) Attested copy of Caste certificate (if applicable) (n) Proof of residence (ration card / electricity bill/ telephone bill/ aadhar card/ election card) (o) Two passport size recent coloured photographs (p) Demand draft
12. Student seeking admission under Kashmir Migrant Quota should have a letter from competent authority.

- Note:**
1. **Incomplete forms will not be considered for admission.**
 2. **Students whose name appears in the merit list and fail to secure admission by filling & submitting the Mithibai College online final admission form & paying fees within the stipulated time will lose their claim to admission.**


Dr. Rajpal Shripat Hande
Principal